

Don Bosco College (Co-Ed)

(Affiliated to Thiruvalluvar University)

HANDBOOK and CALENDAR

2020-2021



Guezou Nagar, Yelagiri Hills
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9.00 AM to 4.00 PM

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DON BOSCO

Ch: We thank you O Lord for Don Bosco!

1. *First and foremost, I will love teaching. Teaching will be my soul.*
2. *I realize that I am responsible for shaping not just students but ignited youth who are the most powerful resource under the earth, on the earth and above the earth. I will be fully committed to the great mission of teaching.*
3. *I will consider myself to be a great teacher only when I am capable of elevating the average student to the high performance.*
4. *I will organize and conduct my life, in such a way that my life itself is a message for my students.*
5. *I will encourage my students to ask questions and develop the spirit of enquiry, so that they blossom into creative enlightened citizens.*
6. *I will treat all the students equally and will not support any differentiation on account of religion, community or language.*
7. *I will continuously build the capacities in teaching so that I can impart quality education to my students.*
8. *I realize by being a teacher, I am making an important contribution to the efforts of national development.*
9. *I will constantly endeavour to fill my mind, with great thoughts and spread the nobility in thinking and action among my students.*

10. I will always celebrate the success of my students.

- Dr APJ Abdul Kalam

1. *I realize, I have to set a goal in my life. To achieve the goal, I will acquire the knowledge, I will work hard, and when the problem occurs, I have to defeat the problem and succeed.*
2. *As a youth of my nation, I will work and work with courage to achieve success in all my tasks and enjoy the success of others.*
3. *I shall always keep myself, my home, my surroundings, neighbourhood and environment clean and tidy.*
4. *I realize righteousness in the heart leads to beauty in the character, beauty in the character brings harmony in the home, harmony in the home leads to order in the nation and order in the nation leads to peace in the world.*
5. *I will lead an honest life free from all corruption and will set an example for others including my home to adopt a righteous way of life.*
6. *I will light the lamp of knowledge in the nation and ensure that it remains lit for ever.*
7. *I realize, whatever work I do if I do the best, I am contributing towards realizing the vision of developed India.*

- Dr APJ Abdul Kalam

*In him we see the wonders of your love
You filled him with gifts, of nature and of grace
To lead young people to their home above.*

He was a man profoundly human
Open to the signs of the times
And yet, he was a man, he was a Man of God.

COLLEGE □

Don Bosco Symbol of Love
Don Bosco Home of Excellence
A College with a Difference

A N T H E M

Empowering the Youth with Values.

Ch: Don Bosco unites High and Low

*That all men on earth may be one
To look-up with Hope to the future
To build a World of Love and Service.*

Don Bosco moves with Signs and Times
Entwining Knowledge and Skill
The portal of true Progress
Don Bosco leads to the future

1. OUR FATHER □

who art **in heaven**,
hallowed be thy name;
thy kingdom come;
thy will be done on earth
as it is in heaven.
Give us this day our daily bread;

and forgive us our trespasses
as we forgive those who trespass against us;
and lead us not into temptation,
but deliver us from evil.
Amen.

2. O GOD! SOURCE OF ALL TRUTH AND WISDOM □

Bless our work and study / which we offer you this day
Enlighten our minds / strengthen our memories;
And direct our will toward / what is right.
Enable us always / to seek the truth / and make us truly wise.

3. O GOD! HELP ME TO HAVE IN MY LIFE □

The values / which everyone value and admire;
Give me **WISDOM** / to know always / what I ought to do
What I ought to say / and where I ought to go;
Give me the capacity for **DISCERNMENT** / that I may
choose the right and the best.
Give me the courage / to do the right things / even when it is
difficult;
To be **HONEST** and **JUST** / in all my dealings with others.
Give me the sense of **RESPONSIBILITY** / that I may accept /
myself and others /
with respect and charity. Make me **GENEROUS** / in giving
myself and what I have to do to those in need of my help/
Make me / an instrument of **PEACE** and **UNITY**.

4. O GOD! THANK YOU FOR MAKING ME AS I AM □

Thank you for health and strength / for eyes to see / ears to
hear / hands to work / feet to walk and run / a mind to think / a
memory to remember / and a heart to love.
Thank you for my parents / who are kind to me / friends who
are true to me / teachers who are patient with me;
Thank you for this wonderful life / Help me to try / to deserve
all your gifts / a little more.
Thank you, O God / for your gift of today.

5. LORD, MAKE ME AN INSTRUMENT OF YOUR PEACE □

Where there is hatred / let me sow love
 Where there is injury / pardon
 Where there is doubt / faith
 Where there is despair / hope
 Where there is darkness / light
 And where there is sadness / joy.
 O Divine Master / grant that / I may not so much seek
 To be consoled / as to console
 To be understood / as to understand
 To be loved / as to love.
 For it is in giving / that we receive
 It is in pardoning / that we are pardoned
 And it is in dying / that we are born to eternal life.

(St Francis of Assisi)

6. INTO THAT HEAVEN OF FREEDOM □

My Father! / Let my country awake!
 Where the mind is without fear / and the head is held high
 Where knowledge is free.
 Where the world has not been broken / into fragments by
 narrow domestic walls
 Where words come out from the depth of truth.
 Where tireless striving / stretches its arms towards perfection.
 Where the clear stream of reason / has not lost its way / into
 the dreary sands of dead habits
 Into that Heaven of Freedom / My Father / let my Country
 awake.

(Rabindranath Tagore)



SAINT JOHN BOSCO, popularly known as Don Bosco, was born at Becchi, in Piedmont, Italy, on August 16, 1815. From a very young age, he was inspired that he was called to work for the poor boys. Many young people who came to Turin and nearby to study or in search of work fell an easy prey to the social evils of the time. After being ordained a holy priest in 1841, Don

Bosco came to the rescue of many poor boys with his novel method of educating them through total dedication and personal involvement in their lives and problems. He based his education on the three principles of *reason, religion and loving kindness*. He loved those to whom he dedicated his life, as a caring father, and doing everything possible for their welfare. Don Bosco did not visualize education in isolation from the community. Vocational guidance and training, job placement and follow-up were integral in Don Bosco's scheme as they are in modern education. The system of education that emerged from these principles of Don Bosco is known as the **Preventive System**. Joseph Zoppi, the Swiss educationist said, "If there ever existed, a method of education adapted to inspire confidence and love; it is the method of Don Bosco." The system aims to create a generation of young men and women steeped not only in sound knowledge but also has strong value system.

Preventive System places the students in an environment in which one can be the best. It is a congenial, friendly and holistic approach to education. It creates a climate that draws forth the best in the young people; it encourages the youth's complete and fullest self-expression; it assists young people in acquiring habits that will lead them to opt in favour of what is good, healthy, joyful and life-enhancing. Today, Salesians of Don Bosco have spread throughout the entire world in the service of young people, the poor and suffering, with schools and colleges of every type and level, technical and professional institutes.

Honor and glory to Don Bosco, who lived ahead of his time, had a vision and a practical approach for the development of the youth belonging to the poor strata of the society.



FR FRANCIS GUEZOU - a French Salesian missionary came to India in 1952 and was ordained a priest in 1953 at Tirupattur, Tamil Nadu. After ten years of ministry in Yercaud and Kochi, he arrived at Yelagiri Hills on December 31st 1962. Ever since, he has been the primary cause to promote education of the poor, tribal and rural youth at different places of Salesian apostolate in South India.

FRANCIS GUEZOU OUR PATRON

With his financial support, BICS InfoTech was founded in 1998 to provide professional computer education to the rural and tribal youth.

The contribution of the Association of Friends of Father Guezou in France, founded (in 1964) by Mr Leon Duhayon, a French industrialist is laudable in developing the mission of Fr. Guezou. Fr Guezou died on January 29, 2009. Yet, his spirit is dynamic and it drives the entire campus. Every visitor to Don Bosco Center experiences a familiar family spirit, which makes the young, free and natural. This is a heritage that Fr. Guezou has passed on. A person of great self-discipline with a touch of humor is a great gift that God gave us. As a Gardener in the Vineyard of the Divine Master, Fr Guezou ploughed hard, planted and watered by the kindness of many selfless friends in France and India. He was convinced that only God gives the growth. Yelagiri changed him and will change the destiny of people who will dwell here, because – it's *God's Mountain of Grace*.

DON BOSCO COLLEGE (CO-ED)

It is a minority institution, managed by the Salesians of

Thank You Fr Guezou and Friends in France



Age and arthritis did not stop Fr Guezou from working. Looking around I cannot praise the Lord and thank Fr Guezou and his friends in France for all these marvels. The last work here, BICS InfoTech, is a model for all. Bringing Information Technology to the poorest! Don Bosco would think exactly like this. May this model be imitated elsewhere, so that we can bring the best of developments to the poorest, particularly in the rural areas.

Fr Pascual Chavez SDB, Rector Major of the Salesian Society

(Visiting Yelagiri Hills on February 5th, 2009)

Don Bosco of Chennai Province. It is an arts and science college, affiliated to Thiruvalluvar University.

VISION

A Temple of Higher Education that develops integrated persons, inspired by Gospel values.

MISSION

Empowering the rural youth with qualitative knowledge, practice and experience to become integrated persons for career and life. In pursuit of this, Don Bosco College offers programmes and services of best-in-class standards.

OBJECTIVES

- To offer programmes of study that develops employable youth with integral values for life.
- To conduct co-curricular, extra-curricular and extension activities for holistic formation of the students.
- To motivate students to become agents of social transformation.
- To promote research and development in selected domains.
- To partner with institutions and execute subject-based projects to develop rural India.
- To develop economic programmes for the sustainability of the institute.

CORE VALUES

- Primacy for God
- Integral Formation
- Commitment to nation-building
- Quality Excellence

UNIQUENESS

Don Bosco College is a state-of-the-art and preferred institution for higher education in a conducive hill environment. The following characteristics differentiate

the college as class-apart and inimitable higher educational institution.

- Affordable education fee
- Emphasis for Communication and English language skills
- Qualified and dedicated faculty members.
- Industrial exposure and internship opportunities
- Placement in IT and IT-enabled organizations

EMBLEM

The College emblem has four quadrants and a Cross.

- I. *Don Bosco, his charism and pedagogy.*
- II. *On our students from rural areas.*
- III. *ICT as a strategic instrument to empower the Youth.*
- IV. Don Bosco College as an elevation of BICS InfoTech.
- V. The Cross denotes the *Jesus Christ is our Divine Lord and Master*

MOTTO

TO LOOK UP

in all life situations with Faith, Hope and Love

Given by Fr Francis Guezou SDB for BICS InfoTech in 1998.

HISTORY

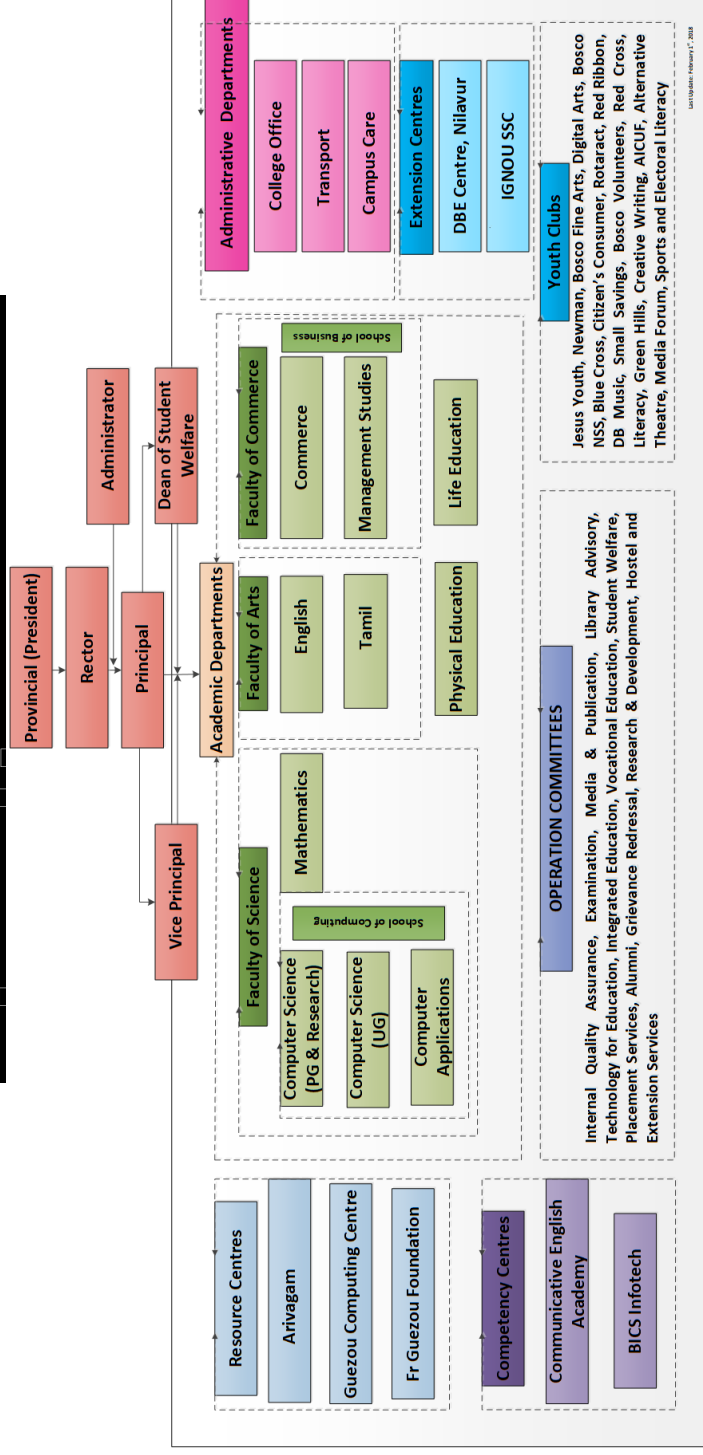
Don Bosco community envisioned **quality professional education in computing** as a good strategy to guarantee the **employability of rural youth**. A non-formal computer training and software development centre (BICS InfoTech) was begun in 1998. Sixty students were admitted per year for the one-year and three-year academic programmes. BICS signed memorandum of understanding with Indira Gandhi National Open University (IGNOU) and CDAC-Pune to conduct diploma and degree programmes.

The institute functioned under three wings: **Bosco Institute of Information Technology (BIIT)**, the Professional Education wing that prepared the students to become employable and obtain degree from IGNOU; **Bosco InfoTech Services (BOSCO ITS)** for software development and training for the graduates who passed out of BIIT; **Arivagam (in 2006) as Knowledge Resource Centre**. While the students pursued BCA Degree from IGNOU, a rigorous postgraduate Diploma in Information Technology (PGDIT) was offered by the institute. BIIT educated more than 1000 rural students in a decade, as professionals in Information Technology. Most of them are placed in the industry or service sector as developers, testers, graphic artists, technical writers, hardware technicians and teachers.

The primary objective in vocational training was to make them competent communicators English. The students from the rural background speak and write in English fluently within three months. 100% job placement was realized.

It's a divine intervention that in the Golden Jubile of Fr Guezou's arrival (1962-2012) at Yelagiri Hills, BICS InfoTech was upgraded to Don Bosco College (Co-ed), affiliated to Thiruvalluvar University. The inception of Don Bosco College at Yelagiri Hills is a golden milestone in the history of Don Bosco Centre to provide higher education services to more students. Today, the college has six major departments offering programmes of study with the total strength of 1200 students. Don Bosco College strives continuously to apply indigenous methods and strategies to make the students qualified, employable and live an integrated life.

ORGANIZATION CHART



MANAGEMENT BOARD	
Provincial (Chairman)	Rev. Fr Jose K M SDB
Secretary (Rector)	Rev. Fr John Santhosam SDB
Principal	Rev. Dr Thaddeus S SDB
Administrator	Rev. Fr Lawrance Susai SDB
Campus Minister	Rev. Fr Xavier Raj S SDB
Director: Ennagam	Rev. Fr Arun M J SDB
COLLEGE COUNCIL	
Principal	Dr Thaddeus S SDB
Vice-Principal	Dr Vetrivelan D
Dean of Student Welfare	Fr Xavier Raj S SDB
Dean (Research)	Dr Radhakrishnan P
HoD: Comp Science (UG)	Mr Dhamodharan G
HoD: Comp Science (PG)	Dr. Naveen A
HoD: Comp Applications	Mr. Sathish G
HoD: Mathematics	Dr. Antony Raj A
HoD: Commerce	Dr. Mary J Priyadharshini
HoD: Management Studies	Dr. Vetrivelan D
HoD: English (PG & UG)	Mr. Sam Surya S
HoD: Tamil	Dr. Kumar A
Librarian	Mr Paul Rajayia C P
Physical Director	Mr Ramkumar R
Office Admin	Mr Radha Krishnan V

E D U C A T I V E C O M M U N I T Y	CORE COMMITTEES	
	Internal Quality Assurance Cell	
	Convener (Principal)	Dr Thaddeus S SDB
	IQAC Coordinator	Dr. Radhakrishnan P
	IQAC Admin	Mr Govindaraj R T
	Department Representatives	Mr. Immanuel S (CS)
		Mrs. Arockia Johnsi Rani (CA)
		Dr. Divyakumari P (MA)
		Mr. Lenin S (CO)
		Mrs. Preethi Priya Malar (MS)
		Mrs. Rekha R (EN)
	Alumni Delegate	Mr. Nelson (DB-SARC)
	Local Community	Mr Kumar (Ex-Service Man)
	Industry Delegate	Mr Julias Ceasor (Valeo India Pvt)
	Student Welfare Committee	
	Chairperson	Dr Thaddeus S SDB
	Convener (Dean)	Fr. Xavier Raj S SDB
	Women Welfare	Mrs Rekha R
	Physical Director	Mr Ramkumar R
	Librarian	Mr Paul Rajayia C P
	System Admin	Mr Vijay Kumar K
	Department Representatives	Mrs. Jayamary A (CA)
		Dr. Moganraj (MA)
		Dr. Vetrivelan D (MS)
		Mr. Leo Maria Francis (EN)

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	Mrs. Jayamary A (CA)
	Dr. Divyakumari P (MA)
	Dr. Mary J Priyadharshini (CO)
	Mrs. Preethi Priya Malar (MS)
	Mrs. Latha D (TA)
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C.A. Officer	Dr. Antony Raj A
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Department Representatives	Ms. Vasantharani G (CS)
	Mr. Amuthan S (CA)
	Mr. Vijayakumar M (MA)
	Mr. Lenin (CO)
	Mr. Murugan G (MS)
	Mr. Sam Surya S (EN)
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Director : Arivagam (Chairperson)	Fr. Xavier Raj S SDB
Librarian (Convener)	Mr. Paul Rajayia C P
Department Representatives	Mr. Soundarajan K & Mrs. Anuradha R
	Dr. Naveen A (CS)
	Mr. Baskar M (CA)
	Mr. Periyasamy (EN)
	Mr. Vijayakumar M (MA)
	Mr. Lenin S (CO)
	Mr. Murugan G (MS)

Career Guidance & Placement Cell	
Coordinator	Mr. Valan P
Department Representatives	Ms. Amali Sunitha P (CS)
	Mr. Shinoj Robert R (CA)
	Dr. Moganraj (MA)
	Mr. Lenin S (CO)
	Mr. Sarath Kumar G (EN)
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Office Admin	Mr. Radhakrishnan V
Accountant	Mr. John Sagayaraj G
Physical Director	Mr. Ramkumar R
Librarian	Mr. Paul Rajaiya C P
Department Representatives	Mr. Manivannan T (CS)
	Mr. Amuthan S (CA)
	Mr. Sathish G (CA)
	Dr. Antony Raj A (MA)
	Mr. Samuel J (CO)
	Mr. Murugan (MS)
	Mr. Sureshraj R (EN)
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Vice Principal	Dr. Vetrivelan D
Physical Director	Mr. Ramkumar R

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	Department Representatives	Mr. Sathish G (CA)
		Mrs. Jayamary A (CA)
		Dr. Moganraj (MA)
		Mr. Leo Maria Francis (EN)
		Mrs. Rekha R (EN)
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		Mr. Shinoj Robert R (CA)
		Dr. Antonyraj (MA)
		Mr. Lenin J (CO)
		Mr. Murugan G (MS)
		Mr. Evan Sam Victor J (EN)
	Media & Publication	
	Coordinator	Mr. John Benetic G
	Cagliero Multimedia	Mr. Justin Amalraj J
	College Magazine	Mr. Sureshraj R (EN)
	Guezou Computing	Mr. Thamoetharan R
	Department Representatives	Ms. Reshma Ann peter (EN)
		Mr. Manivannan T (CS)
		Dr. Kumar (TA)
		Ms. Preethi Priya Malar A

Technology for Education (T4E)	
Coordinator	Mr. Immanuvel S
System Admin	Mr. Vijayakumar K
Document Management System	Mr. Justin Amalraj J
ERP Solution (Higrade)	Mrs. Priyadharshini S
Webmaster	Mr. John Benetic G
Department Representatives	Mr. Dhamodharan G (CS)
	Mr. Shinoj Robert R (CA)
	Mr. Agilarasan K (MA)
	Mr. Samuel J (CO)
	Mr. Valan P (MS)
	Ms. Achu John (EN)
IT Infrastructure	
Coordinator (System Admin)	Mr. Vijayakumar K
T4E Coordinator	Mr. Immanuvel S
Department Representatives	Mr. Dhamodharan G (CS)
	Mr. Sathish G (CA)
	Dr. Antony Raj A (MA)
Communicative English	
Convener (Director: CEA)	Fr. Xavier Raj SDB
Coordinator	Mr Sam Surya (HoD: English)
Department Representatives	Ms. Angel Mary A (CS)
	Mrs. Arockia Johnsi Rani (CA)
	Mrs. Priyadharshini S (CA)
	Dr. Divyakumari P (MA)
	Dr. Mary J Priyadharshini (CO)
	Mrs. Preethi Priya Malar A (MS)
	Ms. Minu Raj (EN)

E D U C A T I V E C O M M U N I T Y	Language Counsellors	Mr. Sarath Kumar G (EN)
		Ms. Cynitha Anna Edward (EN)
		Ms. Sheeba V (CEA)
	Professional & Vocational Education	
	Coordinator	Mr. Manivannan T
	Department Representatives	Mrs. Jayamary A (CA)
		Mr. Agilarasan K (MA)
		Mr. Samuel J (CO)
		Mr. Valan Peter (MS)
		Ms. Minu Raj (EN)
	Extension Activities	
	Convener (Dean)	Fr. Xavier Raj S SDB
	Vice Principal	Dr. Vetrivelan D
	Coordinator	Mr. Ramkumar R
	Librarian	Mr. Paul Rajaiya C P
	Department Representatives	Ms. Vasantharani G (CS)
		Mr. Amuthan S (CA)
		Mrs. Priyadharshini S (CA – Girls)
		Mr. Vijayakumar M (MA)
		Dr. Mary J Priyadharshini (CO)
		Mr. Murugan G (MS)
		Mr. Sureshraj R (EN)
		Mrs. Latha D (TA)

Green Campus	
Convener (Principal)	Dr. Thaddeus S SDB
Administrator	Fr. Lawrance Susai SDB
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Department Representatives	Ms. Vasantharani G (CS)
	Mr. Baskar M (CA)
	Mr. Vijayakumar M (MA)
	Mr. Lenin S (CO)
	Mr. Murugan (MS)
	Ms. Achu John (EN)
DB-VETRI (Virtual Education, Training and Research Initiatives)	
Coordinator	Mr. Valan P
Department Representatives	Ms. Angel Mary A (CS)
	Dr. Radhakrishnan P (CS)
	Mrs. Arockia Johnsi Rani (CA)
	Dr. Moganraj (MA)
	Dr. Vetrivelan D (MS)
	Mr. Sureshraj R (EN)
DB-ICE (Initiatives for Career Excellence)	
Coordinator	Dr. Selvaperumal P
Department Representatives	Mr. Vijayakumar M (MA)
	Dr. Vetrivelan D (MS)
	Ms. Achu John (EN)

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Coordinator	Mr. Radhakrishnan V
Department Representatives	Mr. Manivannan T (CS)
	Mr. Amuthan S (CA)
	Dr. Divyakumari P (MA)
	Mr. Lenin S (CO) *Govt Scholarship Nodal Officer
	Mr. Murugan G (MS)
	Mr. Sureshraj R (EN)
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Principal/Ic: Mamma Margaret Hostel	Dr. Thaddeus S SDB
Director: Papa Duhayon Hostel	Fr. Xavier Raj S SDB
Director: Arockia Annai Hostel	Sr. Elizabeth Sebastin
Director: Ennagam/ Joachim Villa	Fr. Arun M J SDB
Coordinator: Savio Mess	
Fr. Guezou Foundation	
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Administrator	Fr. Lawrance Susai SDB
Dean of Student Welfare	Fr. Xavier Raj S SDB
Office Executive	Mr. Pathrose M

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Campus Supervisor	Mr. Yessian P
Accountant	Mr. John Sagayaraj G
Physical Director	Mr. Ramkumar R
Arivagam	Mr. Soundarajan K
Transport Management	
Convener (Administrator)	Fr. Lawrance Susai SDB
Principal	Dr. Thaddeus S SDB
Physical Director	Mr. Ramkumar R
Department Representatives	Mr. Dhandapani C
	Mr. Antonyraj S
	Mr. Rajamani S
Performance Review	
Convener	Mrs. Jayamary A
	Ms. Angel Mary A (CS)
	Mr. Baskar M (CA)
	Mr. Agilarasan K (MA)
	Ms. Akshaya Ajith (EN)
	Dr. Mary J Priyadharshini (CO)
	Mr. Valan P (MS)
Front Office Executive	Mr. Tony Stephen Kumar A
Office Admin	Mr. Radhakrishnan V

E D U C A T I V E C O M M U N I T Y	Faculty of Arts - Department of English
	Mr. Sam Surya S, M.A., B.Ed., PGDTS, NET (Head)
	Mrs. Rekha R, M.A.,M.Phil., B.Ed., D.ED.,PGDTS
	Mr. Sureshraj R, M.A.,M.Phil., B.Ed
	Mr. Evans Sam Victor J, M.A., M.Phil
	Fr. Xavier Raj S SDB, M.A
	Ms. Akshaya Ajith V, M.A., NET
	Ms Reshma Ann Peter, M.A., NET
	Mr. Periyasamy A, M.A., SET.
	Mr. Sarathkumar G, M.A (for CEA)
	Ms. Cynthia Anna Edward, M.A (for CEA)
	Ms. Minu Raj, M.A., NET
	Ms. Achu John, M.A., NET
	Faculty of Arts - Department of Tamil
	Dr. Kumar A, M.A., B.ED., M.Phil., Ph.D
	Mrs. Latha D, M.A., B.Ed., M.Phil., SET., NET
	Faculty of Science - Department of Computer Science
	Dr. Thaddeus S SDB, M.Sc., M.Phil., Ph.D., SLET (Principal)
	Dr. Naveen A, M.Sc., M.Phil., Ph.D (PG Head)
	Dr. Radhakrishnan P, M.Sc., M.Phil., Ph.D
	Mr. Dhamodharan G, M.C.A., SET., NET (UG Head)
	Mr. Immanuel S, M.Sc., M.Phil.,
	Mr. Manivannan T, M.Sc., M.Phil., B.Ed
	Ms. Vasanthrani G, M.Sc., M.Phil
	Ms. Angel Mary A, M.Sc (for Commerce)
	Ms. Amali Sunitha P, M.C.A

Faculty of Science - Department of Computer Applications	
Mr. Sathish G, M.C.A., B.Ed., SET., NET (Head)	
Mrs. Jayamary A, M.Sc., PGDCA, M.Phil., B.Ed	
Mrs. Arockia Johnsi Rani J, M.C.A., SET	
Dr. Selvaperumal P, M.C.A., M.Tech., Ph.D	
Mr. Shinoj Robert R, B.Com., M.C.A.	
Mr. Amuthan S, M.C.A., M.Phil	
Mrs. Priyadharshini S, M.C.A	
Mr. John Benetic G, M.Sc., B.Ed., M.Phil.	
Mr. Baskar M, M.C.A., M. Phil., SET	
Faculty of Science - Department of Mathematics	
Dr. Antony Raj A, M.Sc., M.Phil., Ph.D (Head)	
Dr. Divyakumari P, M.Sc., M.Phil., SET, Ph.D	
Mr. Vijayakumar M, M.Sc., M.Phil., SET	
Mr. Agilarasan K, M.Sc., M.Phil., SET	
Dr. Moganraj D, M.Sc., M.Phil., Ph.D	
Faculty of Commerce - Department of Commerce	
Dr. Mary J Priyadharisini, M.Com., B.Ed., M.Phil., SET., Ph.D (Head)	
Mr. Lenin S, M.Com., M.B.A., B.Ed., M.Phil., NET	
Mr. Samuel J, M.Com., M.B.A., M.Phil	
Faculty of Management – Department of Business Administration	
Dr. Vetrivelan D, MBA. M.Phil. NET., Ph.D (Vice Principal and Head)	
Mr. Murugan G, MBA., M.Phil., SET.	

Mrs. Preethi Priya Malar A, M.B.A.,M.Phil.
Mr. Valan P, B.Tech., MBA., NET
Department of Physical Education
Mr Ramkumar R, M.A., M.P.Ed., M.Phil., NET

RESOURCE CENTREs	
ARIVAGAM (Library)	
Director	Fr. Xavier Raj S SDB
Librarian	Mr. Paul Rajaiya C P, M.Com., MLIS., M.Phil.,
Library Assistants	Mr. Soundarajan K, M.A., B.Ed
	Mrs. Anuradha, B.A.,BLIS., DCA
GUEZOU COMPUTING CENTRE (GCC)	
System Admin	Mr. Vijayakumar K, M.C.A., M.Phil., B.Ed
Lab Assistants	Mr. Thamothiran R, B.C.A
	Mr. Raman V, B.Com
IGNOU CENTRE	
Coordinator	Dr. Vetrivelan D
Executive Assistant	Mr. Santhosh Siluvaisamy S, B.Sc (Statistics)
COMMUNICATIVE ENGLISH ACADEMY	
Language Counsellors	Mr. Sarathkumar G, M.A (EN)
	Ms. Cynthia Anna Edward, M.A (EN)
	Ms. Sheeba V, B.A., BEd

CAGLIERO MULTIMEDIA CENTRE	
Coordinator (part-time)	Mr. John Benetic G, M.Sc., B.Ed., M.Phil.,
Media Admin	Mr. Justin Amalraj J, B.Pharm.,
COLLEGE OFFICE	
Office Admin	Mr. Radhakrishnan V, M.A
Accountant	Mr. John Sagayaraj G, M.Com., B.Ed
Quality Admin	Mr. Govindaraj R T, M.Com
Front Office Executive	Mr. Tony Stephen Kumar A, M.Sc., B.Ed
Drivers	Mr. Dhandapani C
	Mr. Antonyraj S
	Mr. Rajamani S
	Mr. Raman C
	Mr. Sathiyamoorthy R
	Mr. Manavalan I J K, ITI
	Mr. Kannan G
	Mr. Solazhagan C
DBCCH Coordinator	Mr. Jayabalan M, B.Sc (Biotechnology & Microbiology)
Campus Supervisor	Mr. Yessian P, M.A., Dip (SW)
Support Staff	Mrs. Sampath Rani C
	Mrs. Gnanapoo C

PROGRAMMES OF STUDY □

Faculty of Science

Degree (Thiruvalluvar University)

- B.C.A. (Computer Applications)
- B.Sc. (Computer Science)
- B.Sc. (Mathematics)
- M.Sc. (Computer Science)
- M.Phil (Computer Science)
- Ph.D (Computer Science)

Diploma

- Software Technology (Streams: Microsoft, Java, LAMP, Python)
- Graphics and Multimedia
- Computer Applications
- Multimedia and Web Design
- Computing for Mathematics (Mat Lab & Latex)

Faculty of Commerce

Degree (Thiruvalluvar University)

- B.Com. (Computer Applications)
- B.B.A. (Business Administration)

Diploma

- Entrepreneurship Development
- Financial Accounting & Tally

Faculty of Languages

Degree (Thiruvalluvar University)

- B.A. (English)
- M.A. (English)

Diploma

- Research Methodology (Specialization: English Literature)
- Technical Writing

Degree (Thiruvalluvar University)

- B.Sc. (Mathematics)

Diploma

- Computing for Mathematics (Mat Lab & Latex)

Fee Structure

Degree Programme of Study

P R O G R A M M E O F S T U D Y	Name	Year I (Rs)	Year I (Rs)	Year I (Rs)
	B.Sc (CS)	23,000	21,800	22,200
	BCA	23,000	21,800	22,200
	B.Sc (Maths)	19,000	18,200	18,600
	B.Com (CA)	20,000	19,200	19,600
	BBA	19,600	19,000	19,200
	B. A (English)	18,400	17,800	18,000
	M.Sc (CS)	28,000	27,400	NA
	M.A (English)	23,800	23,600	NA
	Ph.D	20,000	20,000	20,000

Note:

Any under-graduate student pays annually towards a Diploma programme in vocation education consisting of many courses such as communicative english, general knowledge for competitive examinations and technical skill Development.

VALUE ADDED COURSES □

Apart from the regular degree programme, the College provides holistic formation and all-round skills to the students, as a set of life cum career oriented courses under Life Education and vocation Education schemes. Religious Education is offered as an internal course for all students in selected semesters. The objective is for the students to appreciate religion and practice it meaningfully. Courses of life education are obligatory for all. Vocational education courses are choice-based.

Life Education	<ul style="list-style-type: none">• Information Literacy• Communicative English• Life Skills• Physical Education• Social Education• General Knowledge• Religion/Ethics
Vocational Education	<ul style="list-style-type: none">• Employability Skill Development• Diploma in Software Technology• Diploma in Graphics and Multimedia• Diploma in Web Design and Multimedia• Diploma in Hardware and Networking• Diploma in Office Automation• Diploma in Financial Accounting (Tally)

PROGRAMME STRUCTURE

UNDER GRADUATE PROGRAMME STRUCTURE

Part	Category	B.Sc. Computer Science		B.Sc. Mathematics		BCA		BBA		B.COM(CA)		B.A. English	
		CRS	CDS	CRS	CDS	CRS	CDS	CRS	CDS	CRS	CDS	CRS	CDS
I	Tamil/Other Languages	4	16	4	16	2	8	2	8	2	8	4	16
II	English	4	16	4	16	2	8	2	8	2	8	4	16
III	Core Courses	8	35	18	66	12	49	19	73	19	73	15	57
	Allied (Odd Semester)	2	8	2	10	2	8	2	10	2	8	2	8
	Allied (Even Semester)	2	10	2	10	2	12	2	10	2	12	2	12
	Core Practical	8	22			8	24						
	Allied Practical	1	2										
IV [a]	Tamil (Basic) Advanced Tamil Non-Major Elective	2	4	2	4	2	4	2	4	2	4	2	4
[b]	Skill-based Subjects	4	12	3	12	4	12	4	12	4	12	4	12
[c]	Foundation Courses												
	<i>Environment Studies</i>	1	2	2	2	1	2	1	2	1	2	1	2
	<i>Value Education</i>	1	2	2	2	1	2	1	2	1	2	1	2
	<i>Soft Skills</i>	1	1	1	1	1	1	1	1	1	1	1	1
V	Extension Activities	1	1	1	1	1	1	1	1	1	1	1	1
	Total	42	140	40	140	41	140	40	140	40	140	40	140

POST GRADUATE PROGRAMMES

M.Sc. Computer Science with effective from 2018 – 2019				
Subject	Papers	Credits	Marks	Total Marks
Main	12	41	100	1200
Elective	3	9	100	300
Main Project	1	20	20	200
Mini Project	1	2	100	100
Main Practical	8	16	100	800
Compulsory Paper	1	2	100	100
Total	21	90		2700

M.A English with effective from 2018 – 2019				
Subject	Papers	Credits	Marks	Total Marks
Main	16	76	100	1600
Elective	4	12	100	400
Compulsory Paper	1	2	100	100
Total	21	90	-	2100

ARIVAGAM (KNOWLEDGE CENTER) □

Arivagam provides learning and digital access environment for all. It includes Print Library (10000+ books), Digital Library (30000 + e-books), Internet Browsing Centre, Media Library (images and video) and Virtual Museum.

Working Hours

Weekdays 8.00 a.m. to 3.45 p.m.

Saturdays 9.00 a.m. to 12.00 p.m.

Holiday 9.00 a.m. to 12.00 p.m.

Normal period of lending : 10 days

Number of books for UG : 2

Number of books for PG : 4

Number of books for M.Phil/Ph D : 4

Photocopying : 1.30 p.m. to 3.30 p.m.

While entering and leaving Arivagam, a student must register. Books, notebooks, files, purses, etc., may not be taken into Arivagam by the members. Such materials must be left at the property counter. Only sheets of papers shall be taken inside. The centre is not responsible for any loss of property at the counter. Laptops must always be with the owner and can not be left at the property counter. Borrowed books must be returned on the due date. All books must be returned before the end of the academic year.

For books returned late, an overdue charge of Rs.2.00 per book per day is collected. This charge will be raised to Rs.3.00 per day after a week.

All materials overdue by more than 2 months or not returned is declared lost. The member concerned must replace the book within a week.

If not, the cost of the book shall be charged to the borrower at the current price. If the book is not in print, cost of similar book shall be charged. In addition, the

member has to pay a service charge of Rs.20. The said borrower is not allowed to use Arivagam till the sum is paid.

After using books for reference in Arivagam, the books shall be left on the reading table. All books will be replaced in their proper place by the staff.

All members must show the identity card (ID) to the duty-staff, when requested. No one may bring non-members into Arivagam.

No book is to be lent or taken out of the reference room. Only books from the stack room are lent to the members.

Members shall take due care of books and library furniture. Any marking, underlining or annotating of books is strictly forbidden. A member who is held responsible for any damage/defacement of books or other library property has to compensate for the loss.

Absolute silence is observed in Arivagam. Those who do not comply with, will not be allowed to use the facilities.

Politeness, good order and cooperation are expected from all members to optimize the utilization of the centre.

Interdepartmental books shall be returned within a month. In case, they are required by the concerned department, they may be recalled by the staff.

GUEZOU COMPUTING CENTRE □

Computing Centre has a strong foundation on recent technologies and provides adequate info structure for all practicals. Besides the regular course activities conducted by the Departments, GCC provides facilities for the students to maintain personal laptops and use them on need basis as per the stipulated norms of the college.

COMMUNICATIVE ENGLISH ACADEMY □ □

It is an extension of the English Department with a dedicated team of language counsellors. The intent is to develop communicative English skills among the students and thus prepare them for the global job market.

The key functions of the Academy are: Theory Sessions, Lab Sessions, LSRW assessment, Language Card follow-up, group discussions and Language Token processing.

BICS INFOTECH (BIIT AND BOSCO-ITS) □

BICS InfoTech, the professional education wing of the college, is the extension of the School of Computing. It conducts professional diploma courses to provide technical and/or professional skills to the students. Employability is the driving force for every programme of study. The Institute has two wings namely BIIT (Bosco Institute of Information Technology) which provides introductory technology training for UG students and BOSCO-ITS (Bosco Information Technology Services) for PG students or graduates. Students pay a nominal fee for BIIT courses.

ENTREPRENEURSHIP CELL □

The College seeks projects from the Government of India to provide entrepreneurship training for the students. The College is a partnering institute of the Government of India under PM Yuva Yojana Project.

A student must involve in at least 160 hours of extension activities in a span of six semesters. The student's performance is evaluated by staff representatives along with the Head of the respective department on the following parameters.

- 40% for active participation in Youth Club Activities.
- 10% for exemplary awards/Certificates/Prizes.
- 50% for participation in Village Reach-out Camp.

The above activities are conducted outside the academic working hours.

Every student is a member of one of the *youth clubs* of the college. Every student must also participate in the village Outreach Programme (*Bosco Outreach*). A student may also involve in other extension activities initiated by the College.

YOUTH CLUBS □

The college promotes twenty-one clubs (groups) of global, national or local significance. Each Club upholds a dimension of life such as sports, social, voluntarism, spirituality, ecology, fine arts and likewise. Clubs facilitate the integral formation of the students. Clubs organize programmes in the neighborhood as department-extension activity. Each Club has a staff representative as animator. The vision, mission and goal setting of the clubs are revisited every year, guided by the animators.

Methodology for Club Meetings

- Begin with an **open sharing** among members, of their life experience. This should be based on the vision and objectives of the Club.
- **Examine the sharing** in the light of time-tested principles and laws of the society and nature.
- **Go beyond** the immediate causes and motives which pretend to justify certain injustices.
- Take **strong decisions** which include programs and activities which members try to live out as individuals and collectively. This brings out the desired change both among members and in the wider society.

Youth Clubs

The college promotes various clubs (groups) of global, national or local significance. Each Club represents a dimension of life such as spiritual, physical, health, cultural, social, spiritual or environmental. Clubs facilitate the integral formation of the students. Clubs organize programmes in the neighbourhood as extension activities. Each Club has Staff/SDB representative as animator/co-animator. The vision, mission and activities of the clubs are revisited every year, guided by the animators.

Every under-graduate student has to join mandatorily one of the twenty clubs (Nos. 1-20) to fulfil a singular aspect of the requirements of Extension Activities and thus to qualify for the degree programme of Thiruvalluvar University.

Student can additionally choose one or more group/club/movement(s) (A to E) towards career prospects and personality development.

{Spiritual} □

[01] GANDHI PEACE CLUB □

Building a World of Peace and Harmony

Animator	:	Mrs. Priyadharshni	Co-Animator	:	Mr. Sarathkumar G
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[02] NEWMAN CLUB □

Biblical Study Forum the Young who seek knowledge and wisdom through the Sacred Scripture

Animator	:	Mr. Shinoj Robert R	Co-Animator	:	Br. Clament SDB
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{Cultural} □

[03] BOSCO FINE ARTS □

Increasing opportunities for all people to participate in and understand the arts

Animator	:	Mr. Immanuel S	Co-Animator	:	Mr. Samuel J
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[04] BOSCO THEATRE □

A stimulating learning environment where all students and community members work to their fullest potential, understand more about drama and increase their confidence

Animator	:	Dr. Kumar A	Co-Animator	:	Mr. Thomothiran R
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[05] DB MUSIC CLUB □

Inspire, educate and develop musical art among interest- group students to have lifelong appreciation and involvement in music.

Animator	:	Mr. John Benetic G	Co-Animator	:	Mr. Justin Amalraj J
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[06] CREATIVE WRITING □

A welcoming community of creative writers that challenge those writers to hone their craft.

Animator	:	Ms. Akshaya Ajith	Co-Animator	:	Ms. Achu John
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LITERACY CLUB

Enthuse the art of reading with passion

Animator	:	Mrs. Rekha R	Co-Animator	:	Ms. Cynthiya E
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NADUVARKON VEDANAYAGAM TAMIL MANDRAM □

Animator	:	Mrs. Latha	Co-Animator	:	Dr. Kumar
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{Communication} □

[07] DIGITAL ARTS □

A skill based organization that encourages students to enhance their skills in Multimedia tools.

Animator	:	Mr. Naveen A	Co-Animator	:	Mr. Dhamodharan G
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[08] MEDIA FORUM □

Forum that aggregates and develops individuals to become revant and effective as future leaders in the media and entertainment industry.

Animator	:	Mr. valan P	Co-Animator	:	Ms. Reshama Ann P
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{Environment and Animal Welfare} □ □

[09] GREEN HILLS □

Developing a clean and green environment on campus and Surroundings

Animator	:	Mr. Antony Raj	Co-Animator	:	Mr. Jayabalam M
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[10] BLUE CROSS □

Protect and create awareness about domestic and wild animals in and around the campus

Animator	:	Ms. Amali Sunitha P	Co-Animator	:	Mr. Manivannan T
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[11] CLEAN HILLS □

Developing a clean and green environment on campus and surroundings

Animator	:	Mr. Vijayakumar M	Co-Animator	:	Mr. Jayabalan M
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[12] AYUSH

Developing a clean and green environment on campus and surroundings

Animator	:	Dr. Divyakumari P	Co-Animator	:	Mr. Jayabalam M
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[13] MIYAWAKI

Developing a clean and green environment on campus and surroundings

Animator	:	Mr. Agilarasan K	Co-Animator	:	Mr. Jayabalam M
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{Social}

[14] ALL INDIA CATHOLIC UNIVERSITY FEDERATION (AICUF)

A movement of university students with a vision for a new and just society

Animator	:	Mr. Lenin G	Co-Animator	:	Dr. Moganraj
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[15] BOSCO VOLUNTEERS

Ready for any social service, at any time. These young people are there whenever an emergency happens, and help is needed. They are energetic youngsters, who find joy in serving others and contributing their mite to any social cause. It creates in them a sense of social responsibility and a noble attitude towards humanity.

Animator	:	Mr. SureshRajan R	Co-Animator	:	Ms. Minu Raj
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[16] CITIZEN CONSUMER CLUB

To enable students understand fundamental rights of a citizen and make them realize and learn the fundamental duties of a good citizen.

Animator	:	Dr. Selvaperumal P	Co-Animator	:	Ms. Akshaya Ajith
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[17] ROTARACT

Developing students and young professionals through nation-building, civic participation, and fellowship service

Animator	:	Mr. Murugan G	Co-Animator	:	Mr. Govindaraj R T
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YOUTH CLUB ACTIVITIES - 2021-2022			
No	Club	Name Of Activity	Month
1	Newman	Bible Sunday	October
2	Youth Red Cross	World students Day	October
3	Red Ribbon	Blood Donation Camp	January
4	Red Ribbon	AIDS Awaress Camp	February
5	NCC	Independance day	August
6	NCC	Republic Day	January
7	Citizen Consumer	Webinar - Responsibilities of Consumer	October
8	Citizen Consumer	International Consumer Day	February
9	Literacy	LITEREST - Inter Department Competition	September
10	Literacy	Awareness - Human Rights	March
11	Creative writing	Talk on 'Creative Writing	October
12	Creative writing	writing Competition	February
13	Thaatha Paati	Drawing Competition	October
14	Thaatha Paati	A write up and a 5 minute video on the interview	February
15	Thaatha Paati	Visit to the home for the aged	February
16	Clean Hills	Webinar on Healthy Enviornment	January
17	Clean Hills	DBCY Campus Clean	February
18	Rotaract	Tree Planting	August
19	Rotaract	Road Safety Rally	January

20	Gandhi Peace	Speech Competition	September
21	Gandhi Peace	Rangoli Competiton	January
22	Gandhi Peace	Peace Rally	February
23	Electoral Literacy	National Voters Day	January
24	Electoral Literacy	Wall Art Campaign On	March
25	யோகா	கருத்தரங்கம்- இன்றைய சூழலில் யோகாவின் அவசியம்	January
26	யோகா	கட்டுரைப் போட்டி- யோகாவின் வகைகள் மற்றும் அதன் பயன்கள்	February
27	DB-Music	World Music Day	June
28	DB-Music	Song Cometition - Youth Activities in COVID	August
29	DB-Music	Vocal Competition	October
30	DB-Music	MELLISAI ' 22	January
31	DB-Music	World Voice Day	April
32	Green Hills	Webinar on Nature Conservation	January
33	Green Hills	Tree Planting - DBCY Campus	February
34	AYUSH	Webinar on Conserva- tion of Medicinal	January

35	AYUSH	Workshop-Fighting Viral Infections with Herbs	March
36	Bosco Scouting	Inauguration of Rover Unit	February
37	Bosco Scouting	Training on First Aid	March
38	ADAR-VANAM	Webinar on Adarvanam	October
39	ADAR-VANAM	Training on Formation of Adarvanam	March
40	Digital Arts	Webinar on Photoshop	October
41	Digital Arts	Hands on Training - Animation	February

BOSCO OUT ☐ REACH ☐

Every student has a direct village reach-out applying some scientific and systematic methods to know a village from multiple perspectives. This is realized by three-days camp when the students stay in a village and have face-to-face interaction with the children and the people. Further, the students make at least three visits to the target-village and adopt some development programs with people's participation. These initiatives cultivate a community sense among the students and enriches them with social and managerial skills. ☐

IGNOU STUDY CENTRE □ □

The centre provides opportunities for the college students to take up additional study programmes along with their regular studies from Indira Gandhi National Open University (Special Study Centre:2544D)

Master Degree Programmes

- **MCA** (Master of Computer Applications)

Bachelor Degree Programmes

- **BCA** (Bachelor of Computer Applications)

Diplomo Programmes

- **DTS** (Diploma in Tourism Studies)
- **DCE** (Diploma in Creative Writing in English)

Certificate Programmes

- **CFE** (Certificate in Functional English)
- **CIT** (Certificate in Information Technology)
- **CCITSK** (Certificate in Communication & IT Skills)

EDUCATION SCHOLARSHIP

Students are assisted to avail every possible scholarship from the Government of India and Tamilnadu.

Scholarship Name	Sanctioning Body	Eligibilities
National Merit Scholarship	Director of Collegiate Education (Chennai)	On merit basis
Post-Matric Scholarship for SC/ST Hindus & Christians	District <i>Adi Dravidar</i> Welfare Officer (Vellore)	Students of Scheduled Caste and Tribal (both Hindus and Christian Converts)
Merit Scholarship for SC/ST Securing above 1000 marks (<i>Cut-off to be fixed by Govt.</i>)	District <i>Adi Dravidar</i> Welfare Officer (Vellore)	Students of SC/ST/SCC who scored more than 1000 marks in +2 and 60% and above in Degree and Postgraduate Degree Courses
Political Sufferers, Defense Personnel / Ex-Service Men's Children Scholarship	Director of Collegiate Education (Chennai)	Children of defense service personnel
Scholarship to Children of Freedom Fighters	Director of Collegiate Education (Chennai)	Children of Freedom Fighters
National Loan Scholarship	District <i>Adi Dravidar</i> Welfare Office, Vellore	Students of SC/ST, both Hindus and Christian Converts
Post-Matric Scholarship for Minority Students	Commissioner of Minority Welfare, Chennai	Students belonging to Minority Religion and Language
Farmer's Scholarship	<i>Tashildar</i> of Respective Region	Students of Farmers possessing Farmer's Social Welfare Security Scheme Card
Scholarship for Differently Abled	National Handicapped Finance and Development Corporation	Students with disabilities
Indira Gandhi Scholarship for Single Girl Child for P.G. Programme	U.G.C.	Single Girl Child

To help the bright and hardworking students, numerous scholarships such as Don Bosco Education Scholarship, Fr Guezou Student Service Scholarship, Don Bosco Education Merit Scholarship, IVDP Orphan and Semi-orphan Scholarship are offered by the College.

E-LEARNING ENVIRONMENT

Computer-based Education Environment for Teaching, Learning and Evaluation (CEELTE) platform is a blended eLearning environment to improve the teaching and learning process in Don Bosco College by increasing the students' accessibility to educational resources, services, computing devices and software applications. CEETLE is an integrated platform with Web Server and Lab-wide Wi-Fi Connectivity that creates personalized learning environment for the students.

SPIRITUALITY CENTRE

Christ the Redeemer Chapel is an architectural landmark at Don Bosco, Yelagiri Hills. Its simplicity evokes tranquility and the inner feeling for God's presence. The chapel is open during college hours. Students and staff of all faiths are welcome to a quiet and prayerful time in the Chapel. The mortal remains of Fr Francis Guezou SDB was laid to rest here on January 29th 2009.

CANTEEN AND SAFE DRINKING WATER

Reverse Osmosis (RO) treated drinking water plant donated by IVDP, Krishnagiri. A non-government organization provides safe and healthy drinking water facility for all in the campus. Light refreshments are available at the **Comer Cafe**, the college canteen at reasonable rates. Students are advised to maintain decorum in the canteen and not to buy things on credit.

SPORTS AND GAMES

Open playgrounds namely, basketball and volley ball courts (for girls and boys separately) and a soccer

playground provides apt environment for indoor and outdoor entertainment, besides the trekking opportunity atop the Yelagiri hills.

HOSTELS / MID DAY MEAL SCHEME

The College has four hostels DB Extension Hostel and Papa Duhayon hostel for boys and Arockia Annai Hostel for girls accommodates nearly 500 students. PG girls are accommodated in Ennagam. The hostels have all facilities for study, recreation and common living. Savio Mess serves subsidized meals for hostel inmates and guests. Days scholar who are unable to bring their lunch are given mid-day meal at a subsidized in Savio Mess.

TRANSPORT

Transport department functions in the college to provide transport facility to students and staff from various places. This service is offered to ensure hassle-free and safe transportation for those who commute from the plains.

HEALTH STATION

College has a dispensary with a professional nurse to attend to the emergent health care of the students.

EDUCATIVE AND PASTORAL PLAN □

1. Education to Faith

- To deepen one's faith in God through various spiritual exercises and input sessions.
- To facilitate every Christian to grow in the new life that has been given to him/her in baptism.

2. Education and Culture

- To inculcate the art and skill of life-long learning and application of acquired knowledge.
- Culture embraces everything in the life of a people. To promote a campus culture (elaborated below) which in turn helps every student to conceive and develop their relationships with nature, with each other and with God.
- We promote systematic media education as a powerful means for developing young people's critical and creative abilities with regard to media. Every young person needs to be well equipped with the tools to communicate effectively.

3. Groups and Social Experience

- College promotes and animates multiple groups for formation and social action. Every student is a member of the twenty one youth groups. The students are encouraged to participate in state-level and national forums and movements.
- We educate to a sense of moral, professional and social responsibility. With human rights as a frame of reference, inclusion, tolerance, and respect for diversity permeate college life, leaving little room for discrimination.

4. Vocational Guidance

- Vocational guidance is the crown of our educational and pastoral activity. The college provides a preparation for life choices, with appropriate advice and encouragement. We do it by attending to the guidance of the young in a double direction: towards the maturing of their human and spiritual vocation, and more specifically towards the realization of the particular profession of each one.
- We help youngsters to understand that each one's existence is a vocation, because he/she is called to live according to the image and likeness of God between the human person and the world.

Note: The strategies used to achieve the above set goals and action plan to realize the objectives are worked out by the staff and the students at the beginning of the year at the college, department and youth club level as **Salesian Educative Pastoral Plan (SEPP)**.

□

CAMPUS CULTURE □

Campus Culture refers to a set of characteristics, values, traditions, customs, religion, habits, attitudes, language, etc., which give identity to a group of people or to a particular place (campus).

Don Bosco College Campus is...

GOD-CENTERED

We live a world that promotes primarily material welfare, turning a deaf ear to the voice of God in creation. We are living in a general culture that gradually eclipses the presence of the Divine. God is invoked only for one's needs and emergencies.

- | | |
|-----------------------------|--|
| <i>Faith in God:</i> | : (by believing in the existence of God who is the Creator...) |
| <i>Love</i> | : (by a sincere love of the neighbor, especially those in need...) |
| <i>Spirituality</i> | : (by promoting inter-relatedness and unity...) |
| <i>Morality</i> | : (by forming consciences sensitive to right and wrong...) |

SELF-DRIVEN

People get used to a life of dependency. Early in life we depend on our parents and later as we grow, on our elders and on the institutions. We find it difficult to move out of such an attitude of dependency. We need to move towards self-driven attitude.

- | | |
|----------------------------------|---|
| <i>Self-Driven</i> | : (by taking responsibility, sense of belonging, taking initiative) |
| <i>Self-Reliance</i> | : (by inculcating hard-work, earn-and-learn programs...) |
| <i>Time-Consciousness</i> | : (by conscious time management, punctuality...) |
| <i>Health Awareness</i> | : (by faithful daily physical exercise, attention paid to one's health) |

GREENER

Yelagiri Hills is becoming polluted due to the onslaught of tourists. There are more than 50 restaurants, lodges, and hotels on this hill-station. There is water scarcity. When we

walk on the side roads, we see so much of plastic thrown around.

- Nature Friendly* : (Make the campus green by planting more trees...)
- Nature Responsible* : (Use the natural resources sparingly)
- Life of Simplicity* : (No to plastics and other harmful wastes...)
- Nature Sensitive* : (Bring awareness to people and through action plan...)

TRUST-FILLED AND FREE

In a situation of fear hardly an individual grows to be a mature human being. Persons need an ambient that is trust-filled where they can express their views freely and get the assistance for the personal problems from their elders.

- Trust-Filled* : (by evoking confidence and freedom to express grievances...)
- Group Activities* : (by a sincere participation in group activities...)
- Sense of Respect* : (by respecting people and up holding human dignity...)
- Sense of Fellowship* : (by fostering in us a sense of fraternity and equality...)

SOCIALLY CONSCIOUS

We are social beings. In a world rampant with individualism, we have to inculcate in us a sense of responsibility towards each other. Our actions mutually influence each other. We need to be conscious of this social responsibility.

- Socially Conscious* : (by encouraging reach-out programs and social action...)

- Gender-Sensitivity*** : (by having respect for all, especially women in the campus)
- Disciplined Life*** : (by inculcating in students the need for a disciplined life...)
- Sense of Equality*** : (by taking people as equals in our dealing with them...)

ATTENDANCE

1. The College functions between 8:45 AM and 4:00 PM. Five hours of regular classes and additional ninety minutes of co-curricular or extension activities is held every day. Co-curricular session is not held on Saturdays.
2. Attendance is taken in every session, be it lecture, practical or any other activity as per college programme.
3. Late comers cannot be admitted to the classroom without the explicit approval of the approving authorities. Penalty is levied on latecomers.
4. No student shall absent from the college without submission of leave letter. Application for leave must be made to the Head of the Department, countersigned by Parent/Guardian/Director of the respective Hostel. When the absence is due to unforeseen causes, an application for leave must be submitted on return. In case of sickness, medical certificate should be produced to the Head (Note: Submission of leave application with/without medical certificates does not entitle a student to earn attendance for the days of his / her absence).
5. All students must be present on the re-opening date of every semester. No leave will be encouraged for the days prefixed or suffixed to a set of holidays.

6. Those who lack 80% attendance will not be allowed to appear for the semester examinations. Those who have less than 55% attendance must repeat the semester.
7. Any student who is absent continuously for more than 5 days without submitting leave letter should meet the Principal/Deputy Principal, with the parents/guardians before joining the class.
8. There are two components in the evaluation of every semester namely Continuous Assessment (CA) and Semester Examination (SE). CA takes place during the course of the semester and the Semester Examination shall be conducted at the end of each semester by Thiruvalluvar University.
9. Students will not be allowed to appear for CA tests/university examinations, if they fail to bring Identity Card. Hall Ticket is also required for semester examinations. A student who resorts to malpractice in an internal CA test will be given zero mark for that test.
10. Grievances in matters regarding C.A. will be attended to by the course teacher and Head of the Department. Grievances in matters regarding the end semester examination is presented to the Controller of Examinations in the University through the Head of the Department and the Principal.
11. Boy-students are to wear trousers and tucked-in shirts with collar. T-shirts of any kind is prohibited. Girl-students are expected to wear chudidhar.
12. All students should wear identity cards (easily noticeable) certified up-to-date, when they are in the campus and when they represent the college in any forum. A student must produce it to the duly appointed security guards on-duty at the gates for entry and exit.

13. The medium of instruction and language of communication is English. Students are expected to converse always in English. Those who violate this language rule are dealt seriously.

EXAMINATION SYSTEM

1. Students shall conduct themselves in such a manner as not to bring discredit to the college or to themselves. The good name of the college is in the hands of the students and the college authorities will not allow any student to defame it.
2. Students should be courteous and gracious towards staff members. Any disrespect shown to them will be considered as a serious offence.
3. Students are expected to conduct themselves inside and outside the college as gentle persons and maintain the honor and dignity of the academic community to which they belong.
4. During working hours, the students cannot leave the campus without permission.
5. Use of mobile phone is strictly forbidden in the college premises between 8.45 a.m. and 4.00 p.m. The offenders will be fined Rs. 1,000/- and mobile phones will be confiscated for the academic year.
6. Any problem created within or outside the campus with regard to boy-girl relationship will lead to subsequent dismissal from the institution.

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DRESS CODE

1. Boys and girls eloping with college mates or getting married to them, during their period of study, will call for dismissal from the institution.
2. Students who come drunk or in possession of liquor or any drug will either be dismissed, suspended or debarred.

CAMPUS LANGUAGE

3. Any student found to be indifferent or careless in one's

C O D E O F C O N D U C T

1. work or whose conduct is detrimental to the best interest of the college, may at any time be suspended or dismissed from the institution with forfeiture of the fees paid.
2. Any college fine, by whomsoever imposed, must be paid to the Student Welfare fund account of the college.

STUDENT DISCIPLINE

3. Students are forbidden to organize or attend any meeting in the college or collect money for any purpose without the explicit permission of the Principal. Severe action will be taken on the erring students.
1. No student shall be a member of any association not-connected with the college, without the permission of the Principal nor shall a student take part in any anti-social and subversive activities.
2. Students are forbidden to remove or tamper with the furniture of the college. Severe action will be taken against such students and the loss shall be made good. If the offender is not traceable, a collective fine will be imposed.
3. Smoking, littering and defacing the walls and furniture are punishable offences.
4. Whoever directly or indirectly indulges, participates, abets or propagates ragging within or outside the college, shall be punished with imprisonment for a term which may extend to two years and shall also be liable to a fine, which may extend to Rs. 10,000 (Vide L.No. 5/2/Ragging/3/A-III/2000/2003 dated 21.07.2000 University of Madras).

5. According to Section 5 Chapter VII of Madras Educational Rules, “Any student convicted of an offence under Section 4 shall be dismissed from the educational institution and such student shall not be admitted in any other educational institution”.
6. Graduate and undergraduate students on the rolls of college are forbidden to take active part in political agitation directed against the authority of the Government. Principal may further, at his discretion, forbid students to engage prominently in any public movement.
7. The original certificates submitted by students at the time of admission shall be returned when a student completes his/her study programme or earlier if a student must leave the college. Production of no-due certificate to the office is a must to issue the certificates.
8. Students are advised to keep with them photocopies of their certificates before submitting the originals to the office. Requisition for original certificates once submitted in the office will not be entertained.
9. Any student, past or present, who needs to get Conduct, Bonafide, Transfer or Study Certificate must apply to the Principal in the prescribed form. The Issue of Certificate requires a minimum processing time of 24 hours after the request is submitted. Original certificates will be given only in person.
10. Students in general are expected to reside with their parents, with guardians approved by their parents or in College Hostels.
11. Students admitted to College hostel, shall abide by the rules and regulations of the Hostel. Absence from the hostel at night without permission is a serious offence. It leads to dismissal from the hostel immediately. A student dismissed from the college loses automatically his enrolment in the Hostel.
12. Parents / Guardians are requested to co-operate with college authorities in the formation of good character, in maintaining regularity in attendance and progress in studies of their children / wards.
13. Parents / Guardians are advised to check, in person with HODs / Vice Principal regarding the attendance of their

QUALITY MANAGEMENT SYSTEM □

Don Bosco College has implemented and maintains Quality Management System, fulfilling the requirements of **ISO 9001:2015** standard. It is certified by **Quality Austria** for the period June 2019 and 2021. The system is subjected to annual surveillance audit.

Scope of Certification is aligned with the quality criteria of National Assessment and Accreditation Council (NAAC) namely: *Design, development and implementation of Curriculum, Teaching, Learning & Evaluation, Research & Innovation, Extension Activities, Student Support Services, Infrastructure Development and Learning Resources.*

QUALITY POLICY □

We strive continuously to improve quality with updated systems and technologies as per NAAC criteria, so that all stakeholders are delighted with our services and bring out their best, inspired by the core values of the college.

QUALITY OBJECTIVES □

1. Obtain Student Satisfaction of 80% and above.
2. Obtain pass percentage of 95% and above in each semester for every class of students.
3. Improve teaching and learning process by at least 0.5% based on the evaluation obtained from the students, faculty and program coordinators at the end of every semester.
4. Ensure that 90% and above of the students who complete their degree programme every year are placed in suitable jobs within six months after the completion of the program.

5. Enhance resources (books, journals, articles, CD-ROMs, web sources) of Arivagam by at least 15% every year.
6. Publish a minimum of one research paper per year by each faculty member of every department as primary author.
7. Conduct at least a single conference/workshop/seminar by each department in an academic year.
8. Conduct at least a single reach-out program for the neighborhood by each department.
9. Increase the effectiveness of CEETLE platform by 0.5% every year.
10. Impart minimum of 40 hours formal training on average to every staff member in an academic year.
11. Resolve stakeholder complaints within a week.
12. Respond to stakeholder enquiries within 24 hours.
13. Ensure that 100% of purchased critical items meet quality.
14. quality requirements and are preserved without quality deterioration.

	Medal	Criteria
Undergraduate Programmes	Joacquin Guezou Medal	1 st in I Semester
	Josephine Guezou Medal	1 st in II Semester
	Papa Duhayon Medal	1 st in III Semester
	Fr Francis Guezou (Anabond) Medal	1 st in IV Semester
	Fr Varghese Menacherry SDB Medal	1 st in V Semester
	Fr Louis Panikulangara Medal	1 st in VI Semester
	Fr Maria Arockiaraj Medal (Founding Director-BICS InfoTech)	1st in UG Degree (Arts Stream)
	Fr Francis Guezou Golden Jubilee Medal	1st in UG Degree (Science Stream)
	Archbishop Louis Matthias Medal	1 st in I Semester
Postgraduate Programmes	Mr Stanislaus Ermoult Medal (Former President - Association of Friends of Fr Guezou)	1 st in II Semester
	Mr Leo Maria Francis Medal (First English Professor - Don Bosco College)	1 st in III Semester
	Fr Stanislaus Swamikannu Medal (First Rector - Don Bosco College)	1 st in IV Semester
	Fr Francis Guezou Diamond Jubilee Medal	1 st in PG Degree

M E D A L & A W A R D S

FR FRANCIS GUEZOU FOUNDATION □

The main objective of Fr Francis Guezou foundation is to build a community of past pupils of Don Bosco, friends of Fr Guezou, well-wishers and benefactors of Don Bosco Centre, founded by Fr Francis Guezou. It seeks continuously ways to serve humanity at large, particularly those associated with Don Bosco Centre. Members of the foundation play a vital role as ambassadors to propagate the mission and the values of Don Bosco Centre in their workplace, families and society.

It includes all alumni of Don Bosco Centre namely past pupils of Guezou Illam, BICS Info Tech and Don Bosco College from the inception of the respective institution. The alumni are motivated to realize their social responsibility by contributing best practices and resources. They involve in knowledge sharing, resource mobilization and creation of placement opportunities for the young who emerge out of Don Bosco Centre.

This foundation functions to mobilize funds for scholarships to be distributed to the deserving students from all available sources including government, private and corporate institutions. These sponsorships may be disbursed as service scholarship, merit scholarship etc.

This foundation acts as a mediator between the management and all stakeholders disseminating regularly the news and events of the center.

The foundation connects the alumni of BICS InfoTech, Don Bosco College and Guezou Illam via www.guezoufoundation.org which is useful for all to update their information and social involvements. Using this web platform, the foundation cherishes the significant events in the life of every member such as birth, wedding and special achievements.

The foundation supports alumni who are at the low ebb in their careers to widen their opportunities.

Date	Day	JUNE 2021	WK
1	TUE	<i>International Tamil Drama Workshop</i>	
2	WED		
3	THU		
4	FRI		
5	SAT	<i>World Environment Day</i>	
6	SUN		HD
7	MON		
8	TUE		
9	WED		
10	THU		
11	FRI		
12	SAT		
13	SUN		HD
14	MON		
15	TUE		
16	WED		
17	THU		
18	FRI		
19	SAT		
20	SUN		HD
21	MON	<i>World Music Day (DB Music)</i>	
22	TUE	<i>World Yoga Day (Bosco Volunteers)</i>	
23	WED		
24	THU		
25	FRI		
26	SAT	<i>Intl. Day Against Drug Abuse and Trafficking</i>	
27	SUN		HD
28	MON		
29	TUE		
30	WED		

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C A L E N D A R 2 0 2 1	Date	Day	JULY 2021	WK
	1	THU		
	2	FRI		
	3	SAT	St. Thomas the Apostle	
	4	SUN		HD
	5	MON		
	6	TUE		
	7	WED		
	8	THU		
	9	FRI		
	10	SAT	World Population Day (Blue Cross)	
	11	SUN		HD
	12	MON		
	13	TUE		
	14	WED	Staff Meeting - I	
	15	THU		
	16	FRI		
	17	SAT		
	18	SUN		HD
	19	MON	Faculty Orientation	
	20	TUE	Faculty Orientation	
	21	WED	BAKRID	HD
	22	THU		
	23	FRI		
	24	SAT		
	25	SUN		HD
	26	MON		
	27	TUE		
	28	WED		
	29	THU	Faculty Orientation	
	30	FRI	Faculty Orientation	
	31	SAT		

Date	Day	AUGUST 2021	WK
1	SUN	<i>World Friendship Day</i>	HD
2	MON		
3	TUE		
4	WED		
5	THU		
6	FRI		
7	SAT		
8	SUN		HD
9	MON		
10	TUE	<i>Last Date to Pay Odd Sem College Fee without fine</i>	
11	WED		
12	THU	<i>World Youth Day (AICUF)</i>	
13	FRI		
14	SAT		
15	SUN	<i>INDEPENDENCE DAY</i>	HD
16	MON		
17	TUE		
18	WED		
19	THU		
20	FRI	MUHARRAM	HD
21	SAT		
22	SUN		HD
23	MON		
24	TUE		
25	WED	<i>Staff Meeting - 2</i>	
26	THU		
27	FRI	<i>Question Paper Due- CIE I</i>	
28	SAT		
29	SUN		
30	MON	KRISHNA JAYANTHI	HD
31	TUE		

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C A L E N D A R 2 0 2 1	Date	Day	SEPTEMBER 2021	WK
	1	WED	<i>CIE Test I (except First Year Students)</i>	
	2	THU	<i>CIE Test I (except First Year Students)</i>	
	3	FRI	<i>CIE Test I (except First Year Students)</i>	
	4	SAT		
	5	SUN	<i>Teacher's Day</i>	HD
	6	MON		
	7	TUE		
	8	WED	<i>World Literacy Day (Literacy Club)</i>	
	9	THU		
	10	FRI	<i>VINAYAKAR CHATURTHI</i>	HD
	11	SAT		
	12	SUN		HD
	13	MON		
	14	TUE		
	15	WED	<i>World Day of Democracy (Citizen Consumer)</i>	
	16	THU		
	17	FRI	<i>BOSCON 21</i>	
	18	SAT	<i>TOWER 21</i>	
	19	SUN		HD
	20	MON		
	21	TUE		
	22	WED		
	23	THU		
	24	FRI	<i>Entrepreneurship Workshop (CO)</i>	
	25	SAT		
	26	SUN		HD
	27	MON	<i>Last date to pay odd sem college fee with fine</i>	
	28	TUE		
	29	WED		
	30	THU		

Date	Day	OCTOBER 2021	WK
1	FRI	Question Paper Due- CIE 2	
2	SAT	GANDHI JAYANTHI	HD
3	SUN	Bible Day - (Newman Club)	HD
4	MON		
5	TUE	CIE Test II (except First Year Students)	
6	WED	CIE Test II (except First Year Students)	
7	THU	CIE Test II (except First Year Students)	
8	FRI	SPORTS DAY	
9	SAT	Drama Workshop - (Bosco Theatre)	
10	SUN		HD
11	MON		
12	TUE		
13	WED	International Mathematics Conference	
14	THU	AYUTHA POOJA	HD
15	FRI	VIJAYADASAMI / World Student's Day (YRC)	HD
16	SAT	World Food Day (Green Hills)	HD
17	SUN		HD
18	MON		
19	TUE	MILAD-UN-NABI	HD
20	WED	Question Paper Due- CIE 3	
21	THU	Research Workshop (CO)	
22	FRI	Emotional Interlligence - FDP (MS)	
23	SAT		
24	SUN		HD
25	MON	CIE Test III(except First Year Students)	
26	TUE	CIE Test III(except First Year Students)	
27	WED	CIE Test III(except First Year Students)	
28	THU	CIE Test III(except First Year Students)	
29	FRI	CIE Test III(except First Year Students)	
30	SAT	CIE Test III(except First Year Students)	
31	SUN		HD

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C A L E N D A R 2 0 2 1	Date	Day	NOVEMBER 2021	WK
	1	MON	<i>All Saints Day/University Practical Exam Begin</i>	
	2	TUE	<i>All Souls Day</i>	
	3	WED		
	4	THU	DEEPAVALI	HD
	5	FRI		
	6	SAT		
	7	SUN		HD
	8	MON		
	9	TUE	<i>National Level Conference - TAMIL</i>	
	10	WED		
	11	THU		
	12	FRI		
	13	SAT		
	14	SUN	CHILDREN'S DAY	HD
	15	MON	<i>University Exam Begins (except First Year Students)</i>	
	16	TUE		
	17	WED	<i>Conference - Emerging Trends , Pedagogy Teaching skills in Management Education (MS)</i>	
	18	THU		
	19	FRI		
	20	SAT		
	21	SUN		HD
	22	MON		
	23	TUE		
	24	WED		
	25	THU	<i>International Day for the Elimination of Violence Against Women- (Women Cell)</i>	
	26	FRI		
	27	SAT		
	28	SUN		HD
	29	MON		
	30	TUE		

Date	Day	DECEMBER 2021	WK
1	WED	<i>World AIDS Day (Red Ribbon)</i>	
2	THU		
3	FRI	<i>St. Francis Xavier Day</i>	
4	SAT		
5	SUN	<i>International Volunteers Day</i>	HD
6	MON		
7	TUE		
8	WED		
9	THU		
10	FRI		
11	SAT	<i>International Human Rights Day (NSS)</i>	
12	SUN		HD
13	MON		
14	TUE	<i>World Press Freedom Day (Media Forum)</i>	
15	WED		
16	THU		
17	FRI		
18	SAT		
19	SUN		HD
20	MON		
21	TUE		
22	WED		
23	THU	<i>Christmas Celebration</i>	
24	FRI		
25	SAT	<i>CHRISTMAS DAY</i>	HD
26	SUN		HD
27	MON		
28	TUE		
29	WED		
30	THU		
31	FRI		

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C A L E N D A R 2 0 2 2	Date	Day	JANUARY 2022	WK
	1	SAT	NEW YEAR DAY	HD
	2	SUN	Hostel Students Return	HD
	3	MON	College Reopens	
	4	TUE		
	5	WED		
	6	THU	Question Paper Due- CIE I	
	7	FRI		
	8	SAT		
	9	SUN		HD
	10	MON	CIE TEST I	
	11	TUE	CIE TEST I	
	12	WED	CIE TEST I	
	13	THU	Muthamizh Vizha & Pongal Celebration	
	14	FRI	PONGA	HD
	15	SAT	THIRUVALUVAR DAY	HD
	16	SUN	UZHAVAR THIRUNAAL	HD
	17	MON		HD
	18	TUE	THAIPUSAM	HD
	19	WED		
	20	THU		
	21	FRI		
	22	SAT	MELLISAI ' 21' (DB Music)	
	23	SUN	National Handwriting Day (Creative writing)	HD
	24	MON		
	25	TUE		
	26	WED	REPUBLIC DAY	HD
	27	THU		
	28	FRI		
	29	SAT	13th Death Anniversary of Fr. Francis Guezou	
	30	SUN	Alumni Day	HD
	31	MON	FEAST OF DON BOSCO	

Date	DAY	FEBRUARY 2022	WK
1	TUE		
2	WED		
3	THU	BOSLIB ' 22	
4	FRI	BOSLIT ' 22 /Question Paper Due- CIE 2	
5	SAT	BOSLIT ' 22	
6	SUN		HD
7	MON	Question Paper Due- CIE 2	
8	TUE		
9	WED		
10	THU	<i>Last Date to pay Even Sem College Fee with out fine</i>	
11	FRI	MEST 22	
12	SAT		
13	SUN		HD
14	MON	CIE TEST 2 / Inauguration of Rover Unit (Bosco Scout- ing)	
15	TUE	CIE TEST 2	
16	WED	CIE TEST 2	
17	THU		
18	FRI		
19	SAT	Blood Donation Camp (Red Ribbon)	
20	SUN	HOSTEL DAY	HD
21	MON		
22	TUE		
23	WED		
24	THU		
25	FRI	<i>Last Date to Pay Even Sem Exam Fee</i>	
26	SAT		
27	SUN		HD
28	MON		

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C A L E N D A R 2 0 2 2	Date	Day	MARCH 2022	WK
	1	TUE		
	2	WED	<i>Ash Wednesday</i>	
	3	THU	<i>Last date to pay Even sem College fee with fine</i>	
	4	FRI		
	5	SAT	COLLEGE DAY	
	6	SUN		HD
	7	MON		
	8	TUE	<i>International Women's Day</i>	
	9	WED		
	10	THU	<i>National Conference (CO)</i>	
	11	FRI	<i>Fighting Virus with Herbs - Workshop (AYUSH)</i>	
	12	SAT	<i>AIDS Awareness Programme (Red Ribbon)</i>	
	13	SUN		HD
	14	MON		
	15	TUE	<i>World Consumer Day (Citizen Consumer)</i>	
	16	WED	<i>Question Paper Due -CIE 3</i>	
	17	THU		
	18	FRI		
	19	SAT	ST. JOSEPH	
	20	SUN		HD
	21	MON	<i>CIE TEST 3</i>	
	22	TUE	<i>CIE TEST 3</i>	
	23	WED	<i>CIE TEST 3</i>	
	24	THU	<i>CIE TEST 3</i>	
	25	FRI	UGADI	HD
	26	SAT		
	27	SUN		HD
	28	MON	<i>CIE TEST 3</i>	
	29	TUE	<i>CIE TEST 3</i>	
	30	WED		
	31	THU		

Date	Day	APRIL 2022	WK
1	FRI		
2	SAT		
3	SUN		HD
4	MON		
5	TUE		
6	WED		
7	THU		
8	FRI		
9	SAT		
10	SUN	<i>PALM SUNDAY</i>	HD
11	MON	<i>MAHAVIR JAYANTHI</i>	HD
12	TUE		
13	WED		
14	THU	<i>HOLY THURSDAY /Dr. Ambedkar Jayanthi</i>	
15	FRI	GOOD FRIDAY	HD
16	SAT	HOLY SATURDAY	HD
17	SUN	EASTER SUNDAY	HD
18	MON		
19	TUE		
20	WED		
21	THU		
22	FRI		
23	SAT		
24	SUN		
25	MON		
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ODD SEMESTER

T I M E	Day Order	1 9.10	2 10.05	Break 11.00	3 11.20	4 12.15	Lunch Break 1.10	5 2.00
	I							
	II							
	III							
	IV							
	V							
	VI							

EVEN SEMESTER

Day Order	1 9.10	2 10.05	Break 11.00	3 11.20	4 12.15	Lunch Break 1.10	5 2.00
I							
II							
III							
IV							
V							
VI							