

Date	Day	MAY 2024	WK	DO
1	WED	MAY DAY	HD	
2	THU		WS	
3	FRI		WS	
4	SAT		WS	
5	SUN		WS	
6	MON		HD	
7	TUE		WS	
8	WED	World Red Cross Day (Youth Red Cross)	WS	
9	THU		WS	
10	FRI		WS	
11	SAT		HD	
12	SUN		HD	
13	MON		HD	
14	TUE		WS	
15	WED		WS	
16	THU		WS	
17	FRI		WS	
18	SAT		HD	
19	SUN		HD	
20	MON		WS	
21	TUE		WD	
22	WED		HD	
23	THU		WS	
24	FRI		WS	
25	SAT		WS	
26	SUN		WS	
27	MON		HD	
28	TUE		WS	
29	WED		WS	
30	THU		WS	
31	FRI	World No Tobacco Day	WS	

Don Bosco College (Co-Ed)

(Affiliated to Thiruvalluvar University)

HANDBOOK and CALENDAR

2023-2024



Guezou Nagar, Yelagiri Hills

Tirupattur District, Tamil Nadu—635 853, INDIA

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+91 4179 295443 9:00 AM to 5:00 PM (Office Timing)

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1. *First and foremost, I will love teaching. Teaching will be my soul.*
2. *I realize that I am responsible for shaping not just students but ignited youth who are the most powerful resource under the earth, on the earth and above the earth. I will be fully committed to the great mission of teaching.*
3. *I will consider myself to be a great teacher only when I am capable of elevating the average student to the high performance.*
4. *I will organize and conduct my life, in such a way that my life itself is a message for my students.*
5. *I will encourage my students to ask questions and develop the spirit of enquiry, so that they blossom into creative enlightened citizens.*
6. *I will treat all the students equally and will not support any differentiation on account of religion, community or language.*
7. *I will continuously build the capacities in teaching so that I can impart quality education to my students.*
8. *I realize by being a teacher, I am making an important contribution to the efforts of national development.*
9. *I will constantly endeavour to fill my mind, with great thoughts and spread the nobility in thinking and action among my students.*
10. *I will always celebrate the success of my students.*

- Dr APJ Abdul Kalam

Date	Day	APRIL 2024	WK	DO
1	MON		HD	
2	TUE	CIE TEST	WD	1
3	WED	CIE TEST	WD	2
4	THU	CIE TEST	WD	3
5	FRI	CIE TEST	WD	4
6	SAT	CIE TEST / Staff Orientation & Meeting	WD	5
7	SUN		HD	
8	MON	CIE TEST	WD	6
9	TUE	TELUGU NEW YEAR	HD	
10	WED	University Practical Exams Begin	WD	1
11	THU	RAMZAN	HD	
12	FRI	CIE Publication	WD	2
13	SAT		WD	3
14	SUN	TAMIL NEW YEAR / Dr. Ambedhkar Birthday	HD	
15	MON	World Arts Day (Digital Arts)	WD	4
16	TUE		WD	5
17	WED		WD	6
18	THU		WD	1
19	FRI		WD	2
20	SAT		HD	
21	SUN	MAHAVIR JAYANTHI	HD	
22	MON	University Exams Begin / World Earth Day (DBCCH)	WS	
23	TUE		WS	
24	WED		WS	
25	THU		WS	
26	FRI	System and Academic Audits II	WS	
27	SAT		HD	
28	SUN		HD	
29	MON		WS	
30	TUE		WS	

Date	Day	MARCH 2024	WK	DO
1	FRI		WD	4
2	SAT	Parents Meeting (Day Scholars)	WD	5
3	SUN	Parents Meeting (Hostellers)	HD	
4	MON		WD	6
5	TUE		WD	1
6	WED	Online camp (Small Savings)	WD	2
7	THU	Staff Orientation & Meeting	WD	3
8	FRI	International Women's Day (Women Cell)	WD	4
9	SAT	HOSTEL DAY	HD	
10	SUN		HD	
11	MON		WD	5
12	TUE		WD	6
13	WED		WD	1
14	THU	International Pi Day	WD	2
15	FRI	LyriX (Bosco Theater)	WD	3
16	SAT	STAFF RETREAT	WS	
17	SUN		HD	
18	MON	VALEDICTION CLUBS & ASSOCIATIONS	WD	4
19	TUE		WD	5
20	WED	Student Welfare Meeting	WD	6
21	THU	World Forest Day (Miyawaki)	WD	1
22	FRI	World Water Day (Clean Hills)	WD	2
23	SAT	COLLEGE DAY	WD	3
24	SUN		HD	
25	MON		WD	4
26	TUE	GRATITUDE DAY	WD	5
27	WED		WD	6
28	THU	HOLY THURSDAY	HD	
29	FRI	GOOD FRIDAY	HD	
30	SAT		HD	
31	SUN	EASTER	HD	

1. I realize, I have to set a goal in my life. To achieve the goal, I will acquire the knowledge, I will work hard, and when the problem occurs, I have to defeat the problem and succeed.
2. As a youth of my nation, I will work and work with courage to achieve success in all my tasks and enjoy the success of others.
3. I shall always keep myself, my home, my surroundings, neighbourhood and environment clean and tidy.
4. I realize righteousness in the heart leads to beauty in the character, beauty in the character brings harmony in the home, harmony in the home leads to order in the nation and order in the nation leads to peace in the world.
5. I will lead an honest life free from all corruption and will set an example for others including my home to adopt a righteous way of life.
6. I will light the lamp of knowledge in the nation and ensure that it remains lit for ever.
7. I realize, whatever work I do if I do the best, I am contributing towards realizing the vision of developed India.

- Dr APJ Abdul Kalam

1. COLLEGE ANTHEM

Don Bosco Symbol of Love
 Don Bosco Home of Excellence
 A College with a Difference
 Empowering the Youth with Values.

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*Ch: Don Bosco unites High and Low
 That all men on earth may be one
 To look-up with Hope to the future
 To build a World of Love and Service.*

Don Bosco moves with Signs and Times
 Entwining Knowledge and Skill
 The portal of true Progress
 Don Bosco leads to the future.
 2. THE LORD'S PRAYER
 Our Father / who art in heaven /
 Hallowed be thy name; / Thy kingdom come /
 Thy will be done / on earth as it is in heaven /
 Give us this day our daily bread / and forgive us our
 trespasses / as we forgive those who trespass against us
 Lead us not into temptation but deliver us from evil.
 Amen

3. O GOD! SOURCE OF ALL TRUTH AND WISDOM

Bless our work and study / which we offer you this day
 Enlighten our minds / strengthen our memories;
 And direct our will / toward what is right
 Enable us always / to seek the truth
 and make us truly wise. Amen

4. O GOD! HELP ME TO HAVE IN MY LIFE

The values which everyone value and admire;
 Give me **WISDOM** / to know always what I ought to do

Date	Day	FEBRUARY 2024	WK	DO
1	THU	Bos.Lit	WD	6
2	FRI	Bos.Lit	WD	1
3	SAT	Bos.Lit	WD	2
4	SUN	ALUMNI MEET	HD	
5	MON		WD	3
6	TUE		WD	4
7	WED	Connecting to Neighbourhood (Small Savings)	WD	5
8	THU	Uses of Herbs Workshop (AYUSH)	WD	6
9	FRI	Biblical Puppet Show (Newman)	WD	1
10	SAT		HD	
11	SUN	Our Lady of Lourdes	HD	
12	MON		WD	2
13	TUE	Last Date for University Exams Fee without Fine	WD	3
14	WED	ASH WEDNESDAY	WD	4
15	THU		WD	5
16	FRI	MEST	WD	6
17	SAT	Staff Meeting & Orientation	WS	
18	SUN		HD	
19	MON		WD	1
20	TUE	Last Date for University Exams Fee with Fine	WD	2
21	WED		WD	3
22	THU		WD	4
23	FRI	Student Welfare Meeting	WD	5
24	SAT	Fr Guezou Kabaddi Tournament	HD	
25	SUN	National Voters Day (Electoral Literacy)	HD	
26	MON		WD	6
27	TUE		WD	1
28	WED	World NGO Day (Bosco Volunteers)	WD	2
29	THU		WD	3

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Date	Day	JANUARY 2024	WK	DO
1	MON	NEW YEAR DAY	HD	
2	TUE		HD	
3	WED		WD	5
4	THU		WD	6
5	FRI		WD	1
6	SAT	Hands on Photoshop workshop (Digital Arts)	WD	2
7	SUN		HD	
8	MON		WD	3
9	TUE	Speech Competition (Bosco Theater)	WD	4
10	WED	Workshop Online Savings Account (Small Savings)	WD	5
11	THU	National Youth Day (Bosco Volunteers)	WD	6
12	FRI	MUTHAMIZH VIZHA & PONGAL CELEBRATION	WD	1
13	SAT		HD	
14	SUN		HD	
15	MON	PONGAL	HD	
16	TUE	THIRUVALLUVAR DAY	HD	
17	WED	UZHAVAR THIRUNAL	HD	
18	THU		WD	2
19	FRI	Student Welfare Meeting	WD	3
20	SAT	Fr. Guezou Volleyball Tournament	WD	4
21	SUN		HD	
22	MON	CIE TEST	WD	5
23	TUE	CIE TEST	WD	6
24	WED	CIE TEST	WD	1
25	THU	CIE TEST	WD	2
26	FRI	REPUBLIC DAY	HD	
27	SAT	CIE TEST / Staff Orientation & Meeting	WD	3
28	SUN	SILVER JUBILEE OF BICS INFOTECH	HD	
29	MON	14th Anniversary of Fr. Francis Guezou	WD	4
30	TUE	National Cleanliness Day (Clean Hill) / CIE Publication	WD	5
31	WED	FEAST OF DON BOSCO	HD	

What I ought to say / and where I ought to go;

Give me the capacity for **DISCERNMENT** / that I may choose the right and the best.

Give me the courage / to do the right things / even when it is difficult;

To be **HONEST** and **JUST** / in all my dealings with others.

Give me the sense of **RESPONSIBILITY** / that I may accept myself and others / with respect and charity. Make me **GENEROUS** / in giving myself and what I have to do / to those in need of my help. Make me an instrument of **PEACE** and **UNITY**. *Amen*

5. O GOD! THANK YOU FOR MAKING ME AS I AM

Thank you for health and strength / for eyes to see / ears to hear / hands to work / feet to walk and run / a mind to think / a memory to remember / and a heart to love.

Thank you for my parents / who are kind to me / friends who are true to me / teachers who are patient with me;

Thank you for this wonderful life / Help me to try / to deserve all your gifts / a little more.

Thank you, O God / for your gift of today. *Amen*

6. LORD, MAKE ME AN INSTRUMENT OF YOUR PEACE

Where there is hatred / let me sow love
 Where there is injury / pardon
 Where there is doubt / faith
 Where there is despair / hope
 Where there is darkness / light
 And where there is sadness / joy.
 O Divine Master / grant that / I may not so much seek
 To be consoled / as to console
 To be understood / as to understand
 To be loved / as to love.
 For it is in giving / that we receive
 It is in pardoning / that we are pardoned
 And it is in dying / that we are born to eternal life.
(St. Francis of Assisi)

7. INTO THAT HEAVEN OF FREEDOM

My Father! / Let my country awake!
 Where the mind is without fear /
 and the head is held high /
 Where knowledge is free.
 Where the world has not been broken / into fragments
 by narrow domestic walls
 Where words come out from the depth of truth.
 Where tireless striving /
 stretches its arms towards perfection.
 Where the clear stream of reason / has not lost its
 way / into the dreary sands of dead habits
 Into that Heaven of Freedom / My Father / let my
 Country awake.
(Rabindranath Tagore)

Date	Day	DECEMBER 2023	WK	DO
1	FRI	World AIDS Day (Red Ribbon)	WS	
2	SAT	Staff Orientation and Meeting	WS	
3	SUN	St Francis Xavier	HD	
4	MON		WS	
5	TUE		WS	
6	WED		WS	
7	THU		WS	
8	FRI	Immaculate Conception of BVM	WS	
9	SAT	ISAI 23 (DB Music)	HD	
10	SUN	International Human Rights Day (AICUF)	HD	
11	MON	Even Semester Begins	WD	1
12	TUE		WD	2
13	WED		WD	3
14	THU		WD	4
15	FRI	ICCP 2023 (School of Computing)	WD	5
16	SAT	ICCP 2023 (School of Computing)	HD	
17	SUN		HD	
18	MON		WD	6
19	TUE		WD	1
20	WED	Joyful Chorus Showdown (DB Music)	WD	2
21	THU	National Mathematics Day	WD	3
22	FRI	COMMUNITY DAY	WD	4
23	SAT	Christmas Holidays Begin	HD	
24	SUN		HD	
25	MON	CHRISTMAS	HD	
26	TUE		HD	
27	WED		HD	
28	THU		HD	
29	FRI		HD	
30	SAT	Martyrs Day (Gandhi Peace)	HD	
31	SUN		HD	

Date	Day	NOVEMBER 2023	WK	DO
1	WED	All Saints Day	WS	
2	THU	All Souls Day	WS	
3	FRI		WS	
4	SAT		HD	
5	SUN		HD	
6	MON	University Exams Begin	WS	
7	TUE		WS	
8	WED		WS	
9	THU		WS	
10	FRI		WS	
11	SAT		HD	
12	SUN	DEEPAVALI	HD	
13	MON		HD	
14	TUE	Children's Day	WS	
15	WED		WS	
16	THU		WS	
17	FRI	Flash Fiction Workshop (Creative Writing)	WS	
18	SAT		HD	
19	SUN		HD	
20	MON	Cyber Security Workshop (Media Forum)	WS	
21	TUE		WS	
22	WED		WS	
23	THU		WS	
24	FRI	Staff Meeting and Orientation	WS	
25	SAT		HD	
26	SUN	National Constitutional Day (Citizen Consumer)	HD	
27	MON	System & Academic Audits I	WS	
28	TUE		WS	
29	WED		WS	
30	THU		WS	



SAINT JOHN BOSCO, popularly known as Don Bosco, was born at Becchi, in Piedmont, Italy, on August 16, 1815. From a very young age, he was inspired that he was called to work for the poor boys. Many young people who came to Turin and nearby to study or in search of work fell an easy prey to the social evils of the time. After being ordained a holy

priest in 1841, Don Bosco came to the rescue of many poor boys with his method of educating them through total dedication and personal involvement in their lives and problems. He lived ahead of his time, had a vision and a practical approach for the development of the youth belonging to the poor strata of the society. He based his education on the three principles of *reason, religion and loving kindness*. He loved those to whom he dedicated his life, as a caring father, and doing everything possible for their welfare.

The system of education that emerged from these principles of Don Bosco is known as the **Preventive System**. The system aims to create a generation of young men and women steeped not only in sound knowledge but also has strong value system. Preventive System places the students in an environment in which one can be the best. It is a congenial, friendly and holistic approach to education.

It creates a climate that draws forth the best in the young people; it encourages the youth's complete and fullest self-expression; it assists young people in acquiring habits that will lead them to opt in favour of what is good, healthy, joyful and life-enhancing.

Today, **Salesians of Don Bosco** have spread throughout the entire world in the service of young people, the poor and suffering, with schools and colleges of every type and level, technical and professional institutes.

FR FRANCIS GUEZOU □ a French Salesian missionary came to India in 1952 and was ordained a priest in 1953 at Tirupattur, Tamil Nadu. After ten years of ministry in Yercaud and Kochi, he arrived at Yelagiri Hills on December 31st 1962. Ever since, he has been the



primary cause to promote education of the poor, tribal and rural youth at different places of Salesian apostolate in South India. With his financial support, BICS InfoTech was founded in 1998 to provide professional computer education to the rural and tribal youth. The contribution of the Association of Friends of Father Guezou in France, founded (in 1964) by Mr. Leon Duhayon, a French industrialist is laudable in developing the mission of Fr. Guezou. Fr. Guezou died on January 29, 2009. Yet, his spirit is dynamic and it drives the entire campus. Every visitor to Don Bosco Center experiences a familiar family spirit, which makes the young, free and natural. □

This is a heritage that Fr. Guezou has passed on. A person of great self-discipline with a touch of humor is a great gift that God gave us. As a Gardener in the Vineyard of the Divine Master, Fr. Guezou ploughed hard, planted and watered by the kindness of many selfless friends in France and India. He was convinced that only God gives the growth. Yelagiri changed him and will change the destiny of people who will dwell here, because – it is *God's Mountain of Grace*. □

Fr. Francis Guezou □ *A Man of God*

What bonded us to him was the great trust that he had in us. He accepted us, admired us, appreciated us, encouraged us when we failed and called us not his staff, but brothers, his friends, his collaborators... his family, his community. He was a good shepherd who went in search of the lost ones. He was a physician who tried to heal the sick. We saw the joy of giving and sharing in Fr. Guezou. He used to say 'Do not give the poor anything substandard. Give them the best because they are poor'. I thank God for His love and generosity through Fr. Guezou. **(Mr. Christuraj, a collaborator with Fr. Guezou at Yelagiri Hills)** □

Date	Day	OCTOBER 2023	WK	DO
1	SUN	World Elderly Day (<i>Paatti Thatha</i>)	HD	1
2	MON	GANDHI JAYANTHI (Gandhi Peace)	HD	2
3	TUE	Human Chain (Red Ribbon)	WD	4
4	WED	World Animal Day (Blue Cross)	WD	5
5	THU		WD	6
6	FRI		WD	1
7	SAT	CULTURAL FEST	WD	2
8	SUN		HD	3
9	MON		WD	4
10	TUE		WD	5
11	WED		WD	6
12	THU	Student Welfare Meeting	WD	1
13	FRI	COMFEST'23	WD	2
14	SAT	Staff Orientation and Meeting	WS	3
15	SUN	Video Making Competition (Digital Arts)	HD	4
16	MON	World Food Day (Green Hills)	WD	5
17	TUE		WD	6
18	WED	University Practical Exams Begin	WD	1
19	THU		WD	2
20	FRI	CIE TEST	WD	3
21	SAT	CIE TEST	WD	4
22	SUN		HD	5
23	MON	AYUTHA POOJA	HD	6
24	TUE	VIJAYA DASAMI	HD	1
25	WED	CIE TEST	WD	2
26	THU	CIE TEST	WD	3
27	FRI	CIE TEST	WD	4
28	SAT	CIE TEST	WD	5
29	SUN		HD	6
30	MON	CIE Publications/World Savings Day (Small Savings)	WD	1
31	TUE	Last Working Day of Odd Semester	WD	2

Date	Day	SEPTEMBER 2023	WK	DO
1	FRI	DEFENCE FUSION 2023	WD	3
2	SAT	Parents Meeting (Day Scholars)	WD	4
3	SUN	Parents Meeting (Hostellers)	HD	
4	MON		WD	5
5	TUE	Teacher's Day	WD	6
6	WED	KRISHNA JAYANTHI/BIBLE DAY (Newman)	HD	
7	THU		WD	1
8	FRI	BOSCON 23 / World Literacy Day (Literacy Club)	WD	2
9	SAT	TOWER 23	WD	3
10	SUN		HD	
11	MON		WD	4
12	TUE		WD	5
13	WED		WD	6
14	THU		WD	1
15	FRI	World Day of Democracy (ELC)	WD	2
16	SAT	ANNUAL RETREAT (Students)	HD	
17	SUN	ANNUAL RETREAT (Students)	HD	
18	MON		WD	3
19	TUE	VINAYAGAR CHATHURTHI	HD	
20	WED		WD	4
21	THU		WD	5
22	FRI	Medical Camp (AYUSH)	WD	6
23	SAT	MELLISAI'23 (DB Music) / Staff Meeting & Orientation	WS	
24	SUN		HD	
25	MON	Photo Session for Final Year Students	WD	1
26	TUE		WD	2
27	WED	Student Welfare Meeting	WD	3
28	THU	MILAD UNNABI	HD	
29	FRI	Industry Visit / Staff Orientation	WS	
30	SAT	Industry Visit	HD	

DON BOSCO COLLEGE (CO-ED)

It is a minority institution, managed by the Salesians of Don Bosco of Chennai Province. It is an arts and science college, affiliated to Thiruvalluvar University.

➤ VISION

A Temple of Higher Education that develops integrated persons, inspired by Gospel values.

➤ MISSION

Empowering the rural youth with qualitative knowledge, practice and experience to become integrated persons for career and life. In pursuit of this, Don Bosco College offers programmes and services of best-in-class standards.

➤ OBJECTIVES

- ◆ To offer programmes of study that develops employable youth with integral values for life.
- ◆ To conduct co-curricular, extra-curricular and extension activities for holistic formation of the students.
- ◆ To motivate students to become agents of social transformation.
- ◆ To promote research and development in selected domains.
- ◆ To partner with institutions and execute subject-based projects to develop rural India.
- ◆ To develop economic programmes for the sustainability of the institute.

➤ CORE VALUES

- ◇ Primacy for God
- ◇ Integral Formation
- ◇ Commitment to nation building
- ◇ Quality Excellence

► UNIQUENESS

Don Bosco College is a state-of-the-art and preferred institution for higher education in a conducive hill environment. The following characteristics differentiate the college as class apart and inimitable higher educational institution.

- ⌘ Affordable education fee
- ⌘ Emphasis for Communication and English language skills
- ⌘ Qualified and dedicated faculty members
- ⌘ Industrial exposure and internship opportunities
- ⌘ Placement in IT and IT-enabled organizations

► EMBLEM

The College emblem has four quadrants and a Cross.

1. *Don Bosco, his charism and pedagogy.*
2. *Our students from rural areas.*
3. *ICT as a strategic instrument to empower the Youth.*
4. Don Bosco College as an elevation of BICS InfoTech.
5. The Cross denotes *Jesus Christ is our Divine Lord and Master*

► MOTTO

TO LOOK UP

in all life situations with Faith, Hope and Love.

Given by Fr Francis Guezou SDB for BICS InfoTech in 1998.

► HISTORY

Don Bosco community envisioned **quality professional education in computing** as a good strategy to guarantee the **employability of rural youth**. A non-formal

Date	Day	AUGUST 2023	WK	DO
1	TUE	CIE TEST / World Youth Day (AICUF)	WD	3
2	WED	CIE TEST	WD	4
3	THU	CIE TEST	WD	5
4	FRI	CIE TEST	WD	6
5	SAT	CIE TEST	WD	1
6	SUN		HD	
7	MON		WD	2
8	TUE	Music Posterolic (DB Music)	WD	3
9	WED	CIE Publication	WD	4
10	THU		WD	5
11	FRI		WD	6
12	SAT	SPORTS DAY	WD	1
13	SUN		HD	
14	MON	Last Date for University Exams Fee without Fine	WD	2
15	TUE	INDEPENDENCE DAY/ASSUMPTION OF BVM	HD	
16	WED	Awareness Campaign to open Bank Account (Small Savings)	WD	3
17	THU		WD	4
18	FRI		WD	5
19	SAT	GRADUATION DAY/ Staff Meeting (AN)	WS	
20	SUN		HD	
21	MON	World Entrepreneurs Day (EDC Cell)	WD	6
22	TUE	Last Date for University Exams Fee with Fine	WD	1
23	WED		WD	2
24	THU	Veetuku Oru Mooligai Thottam (AYUSH)	WD	3
25	FRI	Student Welfare Meeting	WD	4
26	SAT	Fr Francis Guezou Football Tournament	HD	
27	SUN	Fr Francis Guezou Football Tournament	HD	
28	MON		WD	5
29	TUE		WD	6
30	WED		WD	1
31	THU		WD	2

Date	Day	JULY 2023	WK	DO
1	SAT	EFL Classes End	WD	1
2	SUN		HD	2
3	MON	St. Thomas, the Apostle / No Plastic Day (Green Hills)	WD	3
4	TUE	Music Day Celebration Week (DB Music)	WD	4
5	WED		WD	5
6	THU		WD	6
7	FRI		WD	7
8	SAT		WS	8
9	SUN		HD	9
10	MON		WD	10
11	TUE	Inauguration Academic Year Clubs and Associations	WD	11
12	WED	M Square Week (DB Music)	WD	12
13	THU		WD	13
14	FRI		WD	14
15	SAT		HD	15
16	SUN		HD	16
17	MON	PVE Courses Begin	WD	17
18	TUE		WD	18
19	WED		WD	19
20	THU		WD	20
21	FRI	Last Date for the Payment of Odd Semester Fee	WD	21
22	SAT	Student Leaders Workshop/Staff Orientation & Meeting	WS	22
23	SUN		HD	23
24	MON		WD	24
25	TUE		WD	25
26	WED	Orientation on Small Savings (Small Savings)	WD	26
27	THU	World Chess Day (Sports Club)	WD	27
28	FRI		HD	28
29	SAT	MUHARRAM	HD	29
30	SUN		HD	30
31	MON		WD	31

computer training and software development centre (BICS InfoTech) was begun in 1998. Sixty students were admitted per year for the one-year and three-year academic programmes. BICS signed memorandum of understanding with Indira Gandhi National Open University (IGNOU) and CDAC Pune to conduct diploma and degree programmes.

The institute functioned under three wings: **Bosco Institute of Information Technology (BIIT)**, the Professional Education wing that prepared the students to become employable and obtain degree from IGNOU; **Bosco InfoTech Services (BOSCO ITS)** for software development and training for the graduates who passed out of BIIT; **Arivagam (in 2006) as Knowledge Resource Centre**. While the students pursued BCA Degree from IGNOU, a rigorous postgraduate Diploma in Information Technology (PGDIT) was offered by the institute. BIIT educated more than 1000 rural students in a decade, as professionals in Information Technology. Most of them are placed in the industry or service sector as developers, testers, graphic artists, technical writers, hardware technicians and teachers.

The primary objective in vocational training was to make them competent communicators English. The students from the rural background speak and write in English fluently within three months. 100% job placement was realized.

It's a divine intervention that in the Golden Jubile of Fr Guezou's arrival (1962-2012) at Yelagiri Hills, BICS InfoTech was upgraded to Don Bosco College (Co-Ed), affiliated to Thiruvalluvar University. The inception of Don Bosco College at Yelagiri Hills is a golden milestone in the history of Don Bosco Centre to provide higher education services to more students. Today, the college has seven major departments offering programmes of study with the total strength of 1200 students. Don Bosco College strives continuously to apply indigenous methods and strategies to make the students qualified, employable and live an integrated life.

MANAGEMENT BOARD	
<i>Provincial (Chairman)</i>	Dr Don Bosco L SDB
<i>Secretary (Rector)</i>	Dr Bosco Augustine SDB
<i>Principal</i>	Dr Thaddeus S SDB
<i>Vice-Principal: Academics</i>	Fr Anthony Kishore DB
<i>Administrator</i>	Fr Xavier Raj SDB
<i>Campus Minst, Dr:PDH</i>	Fr Amalavanan SDB
<i>Director: DB-Ext:Nilavur</i>	Fr Arun M J SDB
<i>Dir: Joachim Villa/Ennagam</i>	Fr Charles Grace SDB
COLLEGE COUNCIL	
<i>Principal</i>	Dr Thaddeus S SDB
<i>Vice-Principal: Academic</i>	Fr Anthony Kishore SDB
<i>Vice Principal: Admin</i>	Dr Rajendran V
<i>Campus Minister</i>	Fr Amalavanan SDB
<i>Dean: Student Welfare</i>	Mr Immanuel S
<i>HoD: Comp. Sci. (UG)</i>	Mr Immanuel S
<i>HoD: Comp. Sci. (PG)</i>	Dr Naveen A
<i>HoD: Comp. Application</i>	Mr Baskar M
<i>HoD: Mathematics</i>	Dr Antony Raj A
<i>HoD: Commerce</i>	Dr Preethi Priya Malar A
<i>HoD: Mngt. Studies</i>	Mr Murugan G
<i>HoD: English (PG & UG)</i>	Mr Sureshraj R
<i>HoD: Defence & Stg. Std</i>	Mrs Shobana P
<i>Hod: Tamil</i>	Dr Latha T
<i>Librarian</i>	Mr Paul Rajayia C P
<i>Physical Director</i>	Mr Ramkumar R
<i>Office Admin</i>	Mr Radhakrishnan V

Date	Day	JUNE 2023	WK	DO
1	THU		WS	
2	FRI		WS	
3	SAT		HD	
4	SUN		HD	
5	MON	World Environment Day (DBCCH)	WS	
6	TUE		WS	
7	WED		WS	
8	THU		WS	
9	FRI		WS	
10	SAT		WS	
11	SUN		HD	
12	MON		WS	
13	TUE		WS	
14	WED	World Blood Donor Day (Rotaract)	WS	
15	THU		WS	
16	FRI		WS	
17	SAT		HD	
18	SUN		HD	
19	MON	EFL Course for UG I / NCC TN 10 Battalion Camp Begin	WD	
20	TUE		WD	
21	WED	World Music Day (DB Music Club)	WD	
22	THU		WD	
23	FRI		WD	
24	SAT		WD	
25	SUN		HD	
26	MON	International Day Against Drug Abuse and Illicit Trafficking	WD	
27	TUE		WD	
28	WED	NCC Camp Ends	WD	
29	THU	BAKRID (Idul Azha)	HD	
30	FRI		WD	

FR FRANCIS GUEZOU FOUNDATION

The main objective of Fr Francis Guezou foundation is to build a community of past pupils of Don Bosco, friends of Fr Guezou, well-wishers and benefactors of Don Bosco Centre, founded by Fr Francis Guezou. It seeks continuously ways to serve humanity at large, particularly those associated with Don Bosco Centre. Members of the foundation play a vital role as ambassadors to propagate the mission and the values of Don Bosco Centre in their workplace, families and society.

It includes all alumni of Don Bosco Centre namely past pupils of Guezou Illam, BICS Info Tech and Don Bosco College from the inception of the respective institution. The alumni are motivated to realize their social responsibility by contributing best practices and resources. They involve in knowledge sharing, resource mobilization and creation of placement opportunities for the young who emerge out of Don Bosco Centre.

This foundation functions to mobilize funds for scholarships to be distributed to the deserving students from all available sources including government, private and corporate institutions. These sponsorships may be disbursed as service scholarship, merit scholarship etc. This foundation acts as a mediator between the management and all stakeholders disseminating regularly the news and events of the center.

The foundation connects the alumni of BICS InfoTech, Don Bosco College and Guezou Illam via www.guezoufoundation.org which is useful for all to update their information and social involvements. Using this web platform, the foundation cherishes the significant events in the life of every member such as birth, wedding and special achievements. The foundation supports alumni who are at the low ebb in their careers to widen their opportunities.

FUNCTIONAL COMMITTEES

Internal Quality Assurance Cell (IQAC)

<i>Convener (Principal)</i>	Dr Thaddeus S SDB
<i>IQAC Coordinator</i>	Dr Radhakrishnan P
<i>IQAC Admin</i>	Mr Govindaraj R T
<i>Criteria Heads</i>	Dr Dhamodharan G (C-1)
	Mrs Jayamary A (C-2)
	Dr Naveen A (C-3)
	Mr Immanuel S (C-4)
	Dr Preethi Priya Malar A (C-5)
	Mr Arul A. Rozario (C-6)
	Mr Sam Surya S (C-7)
<i>Alumni Delegate</i>	Mr Jerin Monish
<i>Local Comm. Delegate</i>	Mrs Arockia Johnsi Rani
<i>Industry Delegate</i>	Mr Lawrence Mohanraj

Student Welfare Committee

<i>Convener VP:Academics</i>	Fr Anthony Kishore SDB
<i>Dean: Student Welfare</i>	Mr Immanuel S
<i>Women Welfare Coord.</i>	Dr Latha T
<i>Physical Director</i>	Mr Ramkumar R
<i>Librarian</i>	Mr Paul Rajaiya C P
<i>System Administrator</i>	Mr Vijayakumar K
<i>Faculty Representatives</i>	Mrs Jayamary A (CA)
	Dr Divyakumari P (MA)
	Mr Murugan G (MS)
<i>College Officials</i>	Vice Principals, Campus Minister, Office Admin

Women Cell

<i>Coordinator</i>	Dr Latha T
<i>Department Representatives</i>	Ms Angel Mary A (CS)
	Mrs Jayamary A (CA)
	Dr Divyakumari P (MA)
	Dr Preethi Priya Malar A (CO)
	Mrs Kiruthiga M (MS)
	Ms Maria Abisha Rani M (EN)

Examination	
Convener (Principal)	Dr Thaddeus S
Coord (VP:Academics)	Fr Anthony Kishore SDB
C.A. Officer	Mr Naveen Kumar K (CS)
Office Admin	Mr Radhakrishnan V
Department Representatives	Ms Poovarasi S (CS)
	Mr Mohmmad Irfan H (CA)
	Mr Agilarasan K (MA)
	Mr Amit Kumar Gupta (CO)
	Mr Murugan G (MS)
	Ms. Keerthana Devi M (EN)
	Mr Daniel Christopher J (DS)
Library Advisory	
Convener : Librarian	Mr Paul Rajayia C P
Department Representatives	Dr Dhamodaran (CS)
	Mrs Jayamary A (CA)
	Mr Evan Sam Victor J (EN)
	Ms Julie Mattena M (MA)
	Mrs Melvin S (CO)
	Mr Murugan G (MS)
	Mr Madhavan JP (DS)
IQAC Representative	Mr Immanuel S
Library Assistant	Mr Neelamegam R
Career Guidance & Placement Cell	
Convener: Placement Officer	Mr Valan P (MS)
Department Representatives	Dr Naveen A (CS)
	Mr Shinoj Robert R (CA)
	Ms Dally M. Evangeline (MA)
	Mr Arul A. Rozario M (MS)
	Dr Preethi Priya Malar A (CO)
	Mr Sarath Kumar G (EN)
Admission	
Convener (Principal)	Dr Thaddeus S SDB
VP:Academic	Fr Anthony Kishore SDB
Mngt. Representative	Fr Amalavanan SDB
Dean (Student Welfare)	Mr Immanuel S
Office Admin	Mr Radhakrishnan V

Medal	Criteria
Undergraduate Programmes	1 st in I Semester
	1 st in II Semester
	1 st in III Semester
	1 st in IV Semester
	1 st in V Semester
	1 st in VI Semester
	1 st in UG Degree (Arts Stream)
	1 st in UG Degree (Science Stream)
	1 st in I Semester
	1 st in II Semester
Postgraduate Programmes	1 st in III Semester
	1 st in IV Semester
	1 st in PG Degree
Medal	Joachim Guezou Medal
	Josephine Guezou Medal
	Papa Duhayon Medal
	Fr Francis Guezou (Anabond) Medal
	Fr Varghese Menacherry SDB Medal
	Fr Louis Pamikulangara Medal
	Fr Maria Arockiaraj Medal (Founding Director BICS Info Tech)
	Fr Francis Guezou Golden Jubilee Medal
	Archbishop Louis Matthias Medal
	Mr Stanislaus Ernoult Medal (Former President Association of Friends of Fr Guezou)
Postgraduate Programmes	Mr Leo Maria Francis Medal (First English Professor Don Bosco College)
	Fr Stanislaus Swamikannu Medal (First Rector Don Bosco College)
	Fr Francis Guezou Diamond Jubilee Medal

every year.□

- 6.□ Publish a minimum of one research paper per year by each faculty member of every department as primary author.□
- 7.□ Conduct at least a single conference/workshop/seminar by each department in an academic year.□
- 8.□ Conduct at least a single reachout program for the neighborhood by each department.□
- 9.□ Increase the effectiveness of CEETLE platform by 0.5% every year.□
- 10.□ Impart minimum of 40 hours formal training on average to every staff member in an academic year.□
- 11.□ Resolve stakeholder complaints within a week.□
- 12.□ Respond to stakeholder enquiries within 24 hours.□
- 13.□ Ensure that 100% of purchased critical items meet quality requirements and are preserved without quality deterioration.□

<i>Physical Director</i>	Mr Ramkumar R□
<i>Librarian</i>	Mr Paul Rajaiya C P□
<i>Department Representatives</i>	Mr Manivannan T (CS)□
	Mr Amuthan S (CA)□
	Dr Antony Raj A (MA)□
	Mr Rajeshkumar J (CO)□
	Mr Murugan G (MS)□
	Mr Sarathkumar G (EN)□
Grievance Redressal □	
<i>Convener (Dean: St.Wf)</i>	Mr Immanuvel S□
<i>Office Admin</i>	Mr Radhakrishnan V□
<i>Women Cell Coord.</i>	Dr Latha T□
<i>Physical Director</i>	Mr Ramkumar M□
<i>System Admin</i>	Mr Vijay Kumar K□
<i>College Officials</i>	Vice Principals, Campus Minister□
Alumni □	
<i>Convener</i>	Mr Shinoj Robert R (CA)□
<i>Office Admin</i>	Mr Radhakrishnan V□
	Ms Angel Mary A (CS)□
	Dr Antony Raj A (MA)□
	Mr Murugan G (MS)□
	Mrs Angela Christy A (EN)□
	Dr Preethi Priya Malar A (CO)□
Media & Publication □	
<i>Coordinator</i>	Mr Arul A. Rozario (MS)□
<i>Cagliero Mmd. Centre</i>	Mr John Benedic G (CA)□
<i>College Magazine</i>	Ms Maria Abisha Rani (EN)□
<i>GCC</i>	Mr Thamothiran R□
<i>Department Representatives</i>	Ms Gopika B (EN)□
	Dr Manivannan T (CS)□
	Mr Saravanan P (TA)□
	Mr Rajeshkumar J (CO)□

Magazine Reviewers	Mr Leo Maria Francis□
	Ms Maria Abisha Rani M□
Content Reviewers	Mr Sam Surya S (English)□
	Mr Sriram B (Tamil)□
Technology for Education (T4E)□	
Principal (Convener)	Dr Thaddeus S□
System Admin	Mr Vijayakumar K□
ERP Solution (Higrade)	Mr Govindaraj R T□
LMS Admin	Mr Shinoj Robert R□
Webmaster/CMC Coord	Mr John Benetic G□
IT Infrastructure□	
Convener (GCC Admin)	Mr Vijay Kumar K□
Quality Admin	Mr Govindaraj R T□
Front Office Exec.	Mr Tony Stephen Kumar A□
GCC Representative	Mr Thamotharan R□
College Officials	VP:Academics, Administrator, Dean:Stu.Wlf, HoDs□
Campus Language Committee□	
Head:Englis(Convener)	Mr Sureshraj R□
Coordinator	Fr Charles Grace SDB□
Language Trainer	Mr Stephen Dominic Luker□
	Mr Srinath D, MA□
Faculty Representatives	Ms Angel Mary A (CS)□
	Mr Mohmmad Irfan H (CA)□
	Dr Divyakumari P (MA)□
	Mr Amit Kumar Gupta (CO)□
	Mrs Kiruthiga M (MS)□
	Mr Madhavan J P (DS)□
College Officials	Principal, Vice Principals□
Professional & Vocational Education □	
Coordinator	Mr Sarathkumar G (EN)□
Faculty Representatives	Dr Manivannan T (CS)□
	Mr Shinoj Robert R (CA)□

QUALITY MANAGEMENT SYSTEM□

Don Bosco College has implemented and maintains Quality Management System, fulfilling the requirements of **ISO 9001:2015** standard. The system is subjected to annual surveillance audit.□

Scope of Certification is aligned with the quality criteria of National Assessment and Accreditation Council (NAAC) namely: *Design, development and implementation of Curriculum, Teaching, Learning & Evaluation, Research & Innovation, Extension Activities, Student Support Services, Infrastructure Development and Learning Resources.*

□

QUALITY POLICY□

We strive continuously to improve quality with updated systems and technologies as per NAAC criteria, so that all stakeholders are delighted with our services and bring out their best, inspired by the core values of the college.□

□

QUALITY OBJECTIVES□

- 1.□Obtain Student Satisfaction of 80% and above.□
- 2.□Obtain pass percentage of 95% and above in each semester for every class of students. □
- 3.□Improve teaching and learning process by at least 0.5% based on the evaluation obtained from the students, □
faculty and program coordinators at the end of every semester.□
- 4.□Ensure that 90% and above of the students who □
complete their degree programme every year are placed in suitable jobs within six months after the completion of the program. □
- 5.□Enhance resources (books, journals, articles, CD□
ROMs, web sources) of Arivagam by at least 15%

parents, approved guardians, or in College Hostels.□

40. Students who are admitted to the College hostel must comply with the rules and regulations set by the hostel. □
41. Absence from the hostel without permission during the night is considered a serious offense and will result in immediate dismissal from the hostel. A student dismissed from the college will automatically lose their enrollment in the hostel. □
42. Students from the plains must use the college transport service for commuting to the college. The use of private vehicles is strictly prohibited for them. □
43. Day scholar students whose parents are not residing at Yelagiri Hills are not permitted to reside on the Hills without explicit permission from the Principal. They may stay in Tirupattur/Jolarpet with the consent of the principal and college management. □

TO PARENTS / GUARDIANS □

44. Parents/Guardians are urged to work in harmony with the college authorities to instill good character, promote consistent attendance, and foster academic progress in their children/wards. Your cooperation is essential in ensuring the holistic development and academic success of the students. □
45. Parents/Guardians are advised to personally consult with the Head of Departments (HODs) or Vice Principal to inquire about the attendance records of their children/wards. Additionally, the college management organizes parent meetings for every semester. It is highly recommended for parents to attend these meetings in order to stay informed about the academic progress and performance of their children. Your active participation in these meetings will contribute to the overall support and guidance provided to the students. □

Faculty Representatives	Ms Dally Evangeline (MA) □
	Mrs Melvin S (CO) □
	Mr Daniel Christopher J (DS) □
	Mr Valan P (MS) □
	Mr Evans Sam Victor J (EN) □
College Officials	Principal, VP:Academics □
Extension Activities □	
Convener-Campus Mint.	Fr Amalavanan SDB □
Physical Director	Mr Ramkumar R □
Coordinator: DBCCH	Mr Jayabalan M □
Coordinator: NCC	Mr Naveen Kumar K □
Coordinator: NSS	Mr Agilarasan G □
Coordinator: Rovers	Mr Evans Sam Victor J □
Faculty Representatives	Ms Naveen Kumar K (CS) □
	Ms Jayashree S (CA) □
	Mr Agilarasan K (MA) □
	Mr Rajeshkumar J (CO) □
	Mr Kiruthiga M (MS) □
	Mr Joshua L (EN) □
	Mr Balachander B (TA) □
College Officials	Vice Principals □
Green Campus □	
Convener: DBCCH Cord.	Mr Jayabalan M □
Campus Supervisor	Mr Antony S □
Faculty Representatives	Ms Vasantharani G (CS) □
	Mr Shyamala M (CA) □
	Dr Antonyraj A (MA) □
	Mr Amit Kumar Gupta (CO) □
	Mr Arul A. Rozario M (MS) □
	Mr Madhavan JP (DS) □
	Ms Rajalakshmi T (EN) □
College Officials □	Principal, Vice Principals, Administrator, Campus Minister □

DBVETRI (Virtual Education, Training & Research Initiatives)	
<i>Coordinator</i>	Mr Valan P
<i>Department Representatives</i>	Ms Angel Mary A (CS)
	Dr Radhakrishnan P (CS)
	Mrs Jayamary A (CA)
	Ms Julie Mattena M (MA)
	Mr Sam Surya S (EN)
DBCCE (Centre for Career Excellence)	
<i>Coordinator</i>	Dr Antonyraj A (MA)
<i>Department Representatives</i>	Mr Shinoj Robert R (CA)
	Dr Manivannan T (CS)
	Mr Stephen D. Luker (CEA)
	Mr Sarathkumar G (EN)
Scholarship	
<i>Convener-Rector/Secrty</i>	Dr Bosco Augustine SDB
<i>Coord(VP:Academics)</i>	Fr Anthony Kishore SDB
<i>Nodal Off. (SC/ST)</i>	Mr Radhakrishnan V
<i>Nodal Off. (Mgmt Schs)</i>	Mr Jayabalan M
<i>Nodal Off. (Minority)</i>	Mr Saravanan P (TA)
<i>Nodal Off. (Pudhu. Penn)</i>	Dr Latha T (TA)
<i>Faculty Representatives</i>	Ms Poovarasi S (CS)
	Mrs Shyamala M (CA)
	Dr Divyakumari P (MA)
	Mr Rajeshkumar J (CO)
	Mr Murugan G (MS)
	Ms Keerthana Devi M (EN)
<i>College Officials</i>	Principal, Campus Minister, Office Admin, Accountant
Hostels	
<i>Convener-Rector/Secrty</i>	Dr Bosco Augustine SDB
<i>Vice Rector/ Principal</i>	Dr Thaddeus SDB
<i>Administrator</i>	Fr Xavier Raj SDB
<i>Director: PDH</i>	Fr Amalavanan SDB
<i>Director: AAH</i>	Sr Philo Rani FMA
<i>Dir: DB-Ext. Nilavur</i>	Fr Arun M J SDB
<i>Dir: Ennagam/Joachim Villa</i>	Fr Charles Grace SDB

32. Students who display indifference or carelessness in their work or engage in conduct detrimental to the best interests of the college may be suspended or dismissed from the institution, with forfeiture of the fees paid.
33. Any individual who directly or indirectly engages in, participates in, abets, or propagates ragging, whether within or outside the college, will be subject to investigation by the anti-ragging committee. If found guilty, they will face imprisonment for a period of up to two years and may also be liable to pay a fine of up to Rs. 10,000. (Refer to L.No. 5/2/Ragging/3/A/III/2000/2003 dated 21.07.2000, University of Madras).
34. As per Section 5 Chapter VII of the Madras Educational Rules, any student convicted of an offense under Section 4 will be dismissed from the educational institution and will not be admitted to any other educational institution.
35. Graduate and undergraduate students enrolled in the college are prohibited from actively participating in political agitation against the authority of the Government. The Principal may also, at their discretion, restrict students from prominently engaging in any public movement.
36. The transfer certificate submitted by students at the time of admission will not be returned. When a student completes their study program or needs to leave the college earlier, a transfer certificate will be issued.
37. To obtain the certificate, students must provide a no due certificate to the college office.
38. Any student, whether current or former, in need of a Conduct, Bonafide, Transfer, or Study Certificate must apply to the Principal using the prescribed form. The issuance of certificates requires a minimum processing time of 24 hours from the submission of the request.

HOSTELS

39. In general, students are expected to reside with their

Department. □

23. Any issues or problems related to relationships between students of opposite genders, both within and outside the campus, will result in subsequent dismissal from the institution. □
24. Students who choose to elope or get married to their fellow college mates during their period of study will be dismissed from the institution. □
25. Students found under the influence of alcohol, in possession of liquor, or using any form of drugs will face disciplinary actions, which may include dismissal, suspension, or barring from the college. □
26. Students who display indifference or carelessness in their work or engage in conduct detrimental to the best interests of the college may be suspended or dismissed from the institution, with forfeiture of the fees paid. □
27. Any fines imposed on students, regardless of the source, must be paid to the College Accountant and will be credited to the Student Welfare fund account. □
28. Students are prohibited from organizing or attending any meetings or collecting money for any purpose without explicit permission from the Principal. Severe action will be taken against students who violate this rule. □
29. No student shall become a member of any association not connected with the college without the permission of the Principal. Furthermore, students are not allowed to participate in any antisocial or subversive activities. □
30. Students are strictly prohibited from removing or tampering with college furniture. Severe action will be taken against students who engage in such behavior, and they will be held responsible for any resulting damages. If the offender cannot be identified, a collective fine will be imposed. □
31. Offenses such as smoking, littering, and defacing walls and furniture are punishable and will be subject to appropriate disciplinary measures. □

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Fr. Guezou Foundation □	
<i>Convener-Rector/Secrty</i>	Dr Bosco Augustine SDB □
<i>Office Executive</i>	Mr Pathrose M □
<i>Student Coordinators</i>	Mr Sureshraj R □
	Mr Jayabalan M □
<i>College Officials</i>	Principal, Vice Principals, Administrator □
Facilities Management □	
<i>Convener: Administrator</i>	Fr Xavier Raj SDB □
<i>Campus Supervisor</i>	Mr Antonyraj S □
<i>Accountant</i>	Mr John Sagayaraj G □
<i>Physical Director</i>	Mr Ramkumar R □
<i>Arivagam</i>	Mr Neelamegam R □
<i>Health Care</i>	Mrs Josephine Julia A □
<i>College Officials</i>	Principal, Vice Principals, Campus Minister □
Transport Management □	
<i>Convener: Administrator</i>	Fr Xavier Raj SDB □
<i>Physical Director</i>	Mr Ramkumar R □
<i>Driver Representatives</i>	Mr Dhandapani C □
	Mr Antonyraj S □
	Mr Rajamani S □
<i>College Officials</i>	Principal, Vice Principals, Campus Minister □
Performance Review □	
<i>Convener</i>	Mrs Jayamary A (CA) □
<i>Department Rep.</i>	Ms Vasantha Rani G (CS) □
	Mr Sriram B (TA) □
	Dr Divyakumari P (MA) □
	Ms Rajalakshmi T (EN) □
	Mr Daniel Christopher J (DS) □
	Mrs Kiruthiga M (MS) □
<i>Front Office Executive</i>	Mr Tony Stephen Kumar A □
<i>College Officials</i>	Vice Principals, Office Admin □

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Discipline	
<i>Convener-VP:Academic</i>	Fr Anthony Kishore SDB
<i>Physical Director</i>	Mr Ramkumar R
<i>Dean: Students Welf.</i>	Mr Immanuvel S
<i>Women Cell</i>	Dr Latha T
<i>College Officials</i>	Principal, VP:Admin, Campus Minister, HoD (as per need)
Networking & Academic Collaboration	
<i>Convener</i>	Dr Preethi Priya Malar A (CO)
<i>Department Representatives</i>	Dr Naveen A (CS)
	Mr John Benetic G (CA)
	Mr Arul Anthony Rozario (MS)
	Mr Evans Sam Victor J (EN)
	Mrs Shobana P (DS)
<i>College Officials</i>	Principal, Vice Principals
Faculty of Arts – English	
Mr. Leo Maria Francis, M.A., MHRM	
Mr. Sureshraj R, M.A., M.Phil., B.Ed. (Head)	
Mr. Sam Surya S, M.A., B.Ed., PGDTS, NET	
Mr. Evans Sam Victor J, M.A., M.Phil., B.Ed.	
Mr. Sarathkumar G, M.A.	
Ms. Maria Abisha Rani M, M.A, B.Ed., NET	
Mr. Joshua L, M.A.	
Mrs. Angela Christy A, M.A.	
Ms. Rajalakshmi T, M.A.	
Mr. Rufus Dayasagaran A, M.A., B.Ed.	
Ms. Keerthana Devi M, M.A., B.Ed.	
Ms. Riya S, M.A.	
Ms. Ume Habeeba, M.A.	
Ms. Nafiya Naaz N, M.A.	
Ms. Gopika B, M.A.	
Mr. Srinath D, M.A.	

expected that students converse exclusively in English at all times. Any violation of this language rule will be addressed with utmost seriousness.

STUDENT DISCIPLINE

- Students are expected to conduct themselves in a manner that upholds the reputation of the college and reflects positively on themselves. The college authorities will not tolerate any actions or behaviors that bring discredit to the institution.
- Students should show courtesy and respect towards staff members, and any form of disrespect towards them will be considered a serious offense.
- Students are required to maintain the standards of a respectful and honorable academic community both inside and outside the college premises.
- Students are not permitted to leave the campus during working hours. Day scholars, including students from both plains and hills, are advised to bring lunch from home or utilize the lunch facilities available in the college canteen.
- If a student needs to leave the campus during working hours, they must obtain outpass from the Vice Principal and submit it to the security personnel at the gate for permission to exit.
- Students found outside the college premises during working hours without proper permission will face strict disciplinary actions through the discipline committee.
- The use of mobile phones within the college premises is restricted between 9:00 a.m. and 4:00 p.m. Offenders will be fined Rs. 1,000/ and their mobile phones will be confiscated for the academic year. However, if a course teacher requires students to use mobile phones for learning or evaluation purposes during a specific session, students of that course may bring their mobile phones with the prior approval of the Head of the Department. The course teacher must ensure that approval is obtained from the Head of the

EXAMINATION SYSTEM

8. The evaluation of each semester consists of two components: Continuous Assessment (CA) and Semester Examination (SE). CA is conducted throughout the semester, while the Semester Examination is held at the end of each semester by Thiruvalluvar University.
9. Students must carry their Identity Card to participate in CA tests and university examinations. Additionally, a Hall Ticket is mandatory for semester examinations. Any student found involved in malpractice during an internal test will receive zero marks for all tests conducted during that period.
10. The Grievance Redressal Cell, organized by the Examination Cell, handles grievances related to Continuous Assessment (CA). Grievances concerning the end-semester examination should be addressed to the Controller of Examinations at the University through the Head of the Department and the Principal.

DRESS CODE

11. Male students are required to wear trousers and shirts with collars that are tucked in. T-shirts of any kind and materials such as lycra are not permitted.
12. Female students are expected to wear below knee length churidar with pinned shawls. Leggings or any type of tights are not allowed.
13. All students must wear easily noticeable and up-to-date identity cards while on campus or representing the college in any forum. Students are required to present their identity cards to the designated security guards at the gates for entry and exit.
14. Formal hairstyles are the only acceptable option for both male and female students.

CAMPUS LANGUAGE

15. The medium of instruction and the language of communication in Don Bosco College is English. It is

Faculty of Arts – Defence & Strategic Studies

Mrs. Shobana P, B.Com., M.A., M.Phil., SET

Mr. Daniel Christopher J, M.A.

Mr. Madhavan JP, M.A.

Faculty of Arts – Tamil

Dr. Latha D, M.A., B.Ed., M.Phil., NET., Ph.D.

Mr. Saravanan P, M.A., B.Ed., M.Phil.

Mr. Balachandar B, M.A., D.Ted., NET

Mr. Sriram B, M.A., NET

Faculty of Science – Computer Science

Dr. Thaddeus S, SDB, M.Sc., M.Phil., Ph.D. SLET

Dr. Naveen A, M.Sc., M.Phil., Ph.D. (PG Head)

Mr. Immanuvel S, M.Sc., M.Phil. (UG Head/Dean:SW)

Dr. Radhakrishnan P, M.Sc., M.Phil., Ph.D.

Dr. Manivannan T, M.Sc., M.Phil., B.Ed., Ph.D.

Dr. Dhamodharan G, M.C.A., SET, NET, Ph.D.

Ms. Vasanthrani G, M.Sc., M.Phil., B.Ed.

Ms. Angel Mary A, M.Sc., B.Ed.

Mr. Naveen Kumar K, M.C.A., M.Phil., NET

Ms. Poovarasi S, M.Sc.

Faculty of Science – Computer Applications

Mr. Baskar M, M.C.A., M. Phil., SET (Head)

Mrs. Jayamary A, M.Sc., PGDCA, M.Phil., B.Ed.

Mr. Sathish G, M.C.A., B.Ed., SET., NET

Mr. Shinoj Robert R, B.Com., M.C.A.

Mr. Amuthan S, M.C.A., M.Phil.

Mr. John Benetic G, M.Sc., B.Ed., M.Phil.

Mr. Mohammad Irfan H, M.Sc., PGDCA

Ms. Shyamala M, M.Sc., M.Phil.

Ms. Jayashree S, M.Sc.

Faculty of Science – Mathematics

Dr. Antony Raj A, M.Sc., M.Phil., Ph.D. (Head)

Dr. Divyakumari P, M.Sc., M.Phil., SET, Ph.D.

Mr. Agilarasan K, M.Sc., M.Phil., SET

Ms. Juli Mattena M, M.Sc., M.Phil., B.Ed.□	
Ms. Dally Maria Evangeline A, M.Sc., M.Phil.□	
□	
Faculty of Commerce – Commerce □	
Dr. Rajendran V, M.Com., M.Phil., Ph.D.□	
Dr. Preethi Priya Malar A, M.B.A., M.Phil.□	
Mr. Rajeshkumar J, M.Com., M.Phil.□	
Mr. Amit Kumar Gupta, M.Com.□	
Mr. Melvin S, B.Com, MBA□	
Faculty of Commerce – Business Administration □	
Mr. Murugan G, MBA., M.Phil., SET□	
Mr. Valan P, B.Tech., MBA., NET□	
Mr. Arul Anthony Rozario, MBA□	
Ms. Kiruthiga M, MBA□	
Department of Physical Education □	
Mr. Ramkumar R, M.A., M.P.Ed., M.Phil., NET□	
RESOURCE CENTRES □	
ARIVAGAM (Library) □	
<i>Director</i> □	Fr. Anthony Kishore SDB□
<i>Librarian</i> □	Mr. Paul Rajaiya C P, M.Com., MLIS., M.Phil.□
<i>Library Assistants</i> □	Mr. Neelamegam R, MA.□
	Mrs. Sahayamary A.□
GUEZOU COMPUTING CENTRE (GCC) □	
<i>System Admin</i> □	Mr. Vijayakumar K, MCA, M.Phil.□
<i>Lab Assistants</i> □	Mr. Thamothiran R, B.C.A.□
	Mr. Lakshmanan V, B.Com.□
IGNOU CENTRE □	
<i>Coordinator</i>	Dr. Naveen A□

ATTENDANCE□

- 1.□The College operates from 9:15 AM to 4:00 PM, with six academic sessions conducted throughout the day.□
- 2.□Attendance is mandatory for every session, including lectures, practical classes, and other activities scheduled according to the timetable.□
- 3.□Students arriving late will not be allowed into the classroom unless explicitly approved by the authorized personnel. Latecomers are subject to penalties as determined by the college.□
- 4.□No student may be absent from the college without submitting a leave letter. Leave applications should be addressed to the Head of the Department and must be countersigned by the Parent/Guardian/Director of the respective Hostel. In the case of unforeseen circumstances leading to absence, a leave application must be submitted upon returning to college. If the absence is due to illness, a medical certificate should be provided to the Head. (Note: Submission of leave applications with or without medical certificates does not grant attendance for the days of absence).□
- 5.□All students are required to be present on the re-opening date of each semester. Leave during the days preceding or following a set of holidays is strongly discouraged. In exceptional cases such as participation in sports events, camps, or other official assignments assigned by the college, the Vice Principal may grant On Duty status. A certificate of attendance must be promptly submitted to the college office following the event.□
- 6.□Students failing to maintain a minimum of 80% attendance will be ineligible to appear for the semester examinations. Those with less than 55% attendance will be required to repeat the semester.□
- 7.□If a student remains absent continuously for more than 5 days without submitting a leave letter, they must meet with the Principal along with their parents/guardians before rejoining the classes.□

Nature Sensitive : (Bring awareness to people and through action plan...)

TRUST FILLED AND FREE

In a situation of fear hardly an individual grows to be a mature human being. Persons need an ambient that is trust filled where they can express their views freely and get the assistance for the personal problems from their elders.

Trust-Filled : (by evoking confidence and freedom to express grievances...)

Group Activities : (by a sincere participation in group activities...)

Sense of Respect : (by respecting people and up holding human dignity...)

Sense of Fellowship : (by fostering in us a sense of fraternity and equality...)

SOCIALLY CONSCIOUS

We are social beings. In a world rampant with individualism, we have to inculcate in us a sense of responsibility towards each other. Our actions mutually influence each other. We need to be conscious of this social responsibility.

Socially Conscious : (by encouraging reach out programs and social action...)

Gender-Sensitivity : (by having respect for all, especially women in the campus)

Disciplined Life : (by inculcating in students the need for a disciplined life...)

Sense of Equality : (by taking people as equals in our dealing with them...)

COMMUNICATIVE ENGLISH ACADEMY	
Coordinator	Fr. Charles Grace SDB
Language Trainer	Mr. Stephen Dominic Luker
CAGLIERO MULTIMEDIA CENTRE	
Coordinator(part-time)	Mr. John Benetic G, M.Sc., M.Phil.
Media Admin	Mr. Malick S, B.Com.
THOMAS ANANTHARAMAN APPLIED RESEARCH CENTRE	
Director	Dr. S. Thaddeus SDB
Coordinator	Dr. Dhamodharan G
Members	Dr. Manivannan T
	Dr. Radhakrishnan
	Dr. Naveen A
	Dr. Antony Raj A
	Mr. Valan P
COLLEGE OFFICE	
Office Admin	Mr. Radhakrishnan V, M.A.
Accountant	Mr. John Sagayaraj G, M.Com.
Quality Admin	Mr. Govindaraj R T, M.Com.
Front Office Exec.	Mr. Tony Stephen Kumar M.Sc.
Drivers	Mr. Dhandapani C
	Mr. Rajamani S
	Mr. Raman C
	Mr. Sathiyamoorthy R
	Mr. Manavalan I J K, ITI
	Mr. Naveenkumar G
	Mr. Nithiyantham D
DBCCH Coordinator	Mr. Jayabalan M, B.Sc.
Campus Supervisor	Mr. Antonyraj S

DB-Health Station	Mrs. Josphine Juliya A, DGNM□
IQAC Office Asst.	Mr. Thiyagu A, B.Com.□
Support Staff	Mrs. Sampath Rani C□
	Mrs. Gnanapoo C□
	Mrs. Kasi R (Herbal Garden)□
	Mrs. Dhanam G□
	Mrs. Semi S□
Security Staff	Mr. Venkatesh D□
	Mr. Bala Krishnan S□
	Mr. Anbu C□

Love □ : (by a sincere love of the neighbor, especially those in need...)□

Spirituality□ : (by promoting inter□ relatedness and unity...)□

Morality□ : (by forming consciences sensitive to right and wrong...)□

SELF□DRIVEN□

People get used to a life of dependency. Early in life we depend on our parents and later as we grow, on our elders and on the institutions. We find it difficult to move out of such an attitude of dependency. We need to move towards self□driven attitude. □

Self-Driven□ : (by taking responsibility, sense of belonging, taking initiative)□

Self-Reliance□ : (by inculcating hard□work, earn□and□learn programs...)□

Time-Consciousness : (by conscious time□ management, punctuality...)□

Health Awareness□ : (by faithful daily physical □ exercise, attention paid to one's health)□

GREENER□

Yelagiri Hills is becoming polluted due to the onslaught of tourists. There are more than 100 restaurants, lodges, and hotels on this hill□station. There is water scarcity. When we walk on the side roads, we see so much of plastic thrown around. □

Nature Friendly□ : (Make the campus green by planting more trees...)□

Nature Responsible : (Use the natural resources sparingly)□

Life of Simplicity : (No to plastics and other harmful wastes...)□

4. Vocational Guidance□

- Vocational guidance is the crown of our educational and pastoral activity. The college provides a preparation for life choices, with appropriate advice and encouragement. We do it by attending to the guidance of the young in a double direction: towards the maturing of their human and spiritual vocation, and more specifically towards the realization of the particular profession of each one.□
- We help youngsters to understand that each one's existence is a vocation, because he/she is called to live according to the image and likeness of God □ between the human person and the world.□

Note: The strategies used to achieve the above set goals and action plan to realize the objectives are worked out by the faculty and the students at the beginning of the year at the college, department and youth club level as **Salesian Educative Pastoral Plan (SEPP)**.□

CAMPUS CULTURE□

Campus Culture refers to a set of characteristics, values, □ traditions, customs, religion, habits, attitudes, language, etc., which give identity to a group of people or to a particular place (campus). □

Don Bosco College Campus is...□

GOD-CENTERED□

We live in a world that promotes primarily material welfare, turning a deaf ear to the voice of God in creation. We are living in a general culture that gradually eclipses the presence of the Divine. God is invoked only for one's needs and emergencies. □

Faith in God : (by believing in the existence of God who is the Creator...)□

PROGRAMMES OF STUDY□

Faculty of Science□

- B.C.A. (Computer Applications)□
- B.Sc. (Computer Science)□
- M.Sc. (Computer Science)□
- M.Phil. (Computer Science)□
- Ph.D (Computer Science)□
- B.Sc. (Mathematics)□
-

Faculty of Commerce□

- B.Com. (Computer Applications)□
- B.B.A. (Business Administration)□
-
-

Faculty of Arts□

- B.A. (English)□
- M.A. (English)□
- B.A. (Defence and Strategic Studies)□

FEE STRUCTURE

UG Degree Programme of Study

Name	Year I (₹)	Year II (₹)	Year III (₹)
B.Sc (CS)	26,600	25,400	25,800
BCA	26,600	25,400	25,800
B.Sc (Maths)	21,000	20,200	21,000
B.Com (CA)	23,600	22,800	23,200
BBA	22,200	21,600	21,800
B. A (English)	20,400	20,000	20,400
B.A (Defence)	20,400	20,000	NA
PG Degree Programme of Study			
M.Sc (CS)	30,000	29,400	NA
M.A (English)	25,800	25,600	NA
Doctoral Programme of Study			
Ph.D	20,000	20,000	20,000

Note:

Any undergraduate student pays annually towards a Diploma programme in vocation education consisting of many courses such as communicative English, general knowledge for competitive examinations and technical skill development.

VALUE ADDED COURSES

Apart from the regular degree programme, the College provides holistic formation and all-round skills to the students, as a set of life cum career-oriented courses under Life Education and Professional & Vocation Education schemes. Religious Education is offered as

EDUCATIVE AND PASTORAL PLAN

1. Education to Faith

- To deepen one's faith in God through various spiritual exercises and input sessions.
- To facilitate every Christian to grow in the new life that has been given to him/her in baptism.

2. Education and Culture

- To inculcate the art and skill of lifelong learning and application of acquired knowledge.
- Culture embraces everything in the life of a people. To promote a campus culture (elaborated below) which in turn helps every student to conceive and develop their relationships with nature, with each other and with God.
- We promote systematic media education as a powerful means for developing young people's critical and creative abilities with regard to media. Every young person needs to be well equipped with the tools to communicate effectively.

3. Groups and Social Experience

- College promotes and animates multiple groups for formation and social action. Every student is a member of the twenty-four clubs. The students are encouraged to participate in state-level and national forums and movements.
- We educate to a sense of moral, professional and social responsibility. With human rights as a frame of reference, inclusion, tolerance, and respect for diversity permeate college life, leaving little room for discrimination.

outdoor entertainment, besides the trekking opportunity atop the Yelagiri hills. Don Bosco fitness centre is available for all boys.

HOSTELS / MID DAY MEAL SCHEME

S The College has five hostels *Ennagam, Joachim Villa*
T *and Papa Duhayon hostel* for boys, *Arockia Annai and*
D *Mamma Margaret hostel* for girls accommodating
E nearly 500 students. The hostels have all facilities for
N study, recreation and common living. Savio Mess
T serves subsidized meals for hostel inmates and guests.
Days scholar who are unable to bring their lunch are
given mid day meal at a subsidized rate in Savio Mess.

S TRANSPORT

Transport department functions in the college to provide transport facility to students and staff from various places. This service is offered to ensure hassle free and safe transportation for those who commute from the plains.

HEALTH STATION

College has a dispensary with a professional nurse to attend to the emergent health care of the students.

an internal course for all students in selected semesters. The objective is for the students to appreciate religion and practice it meaningfully. Courses of life education are obligatory for all. Professional and Vocational education courses are choice based.

Life Education	<ul style="list-style-type: none"> Information Literacy Communicative English Life Skills Physical Education Social Education General Knowledge Religion/Ethics
Professional and Vocational Education	<p>A) Professional Development</p> <ul style="list-style-type: none"> Software Development using Java, .NET, HTML and Python Internet of Robotic Things (IoT) MATLAB and R Programming ERP using TALLY Technical Writing <p>B) Career Development</p> <ul style="list-style-type: none"> Computer Knowledge for Competitive Examinations General Tamil for Competitive Examinations General English for Competitive Examinations General Mathematics for Competitive Examinations UPSC, TNPSC, RRB Examinations NSIM Certificate Course <p>C) Vocational Education</p> <ul style="list-style-type: none"> Drama, Acting and Short Film Making Tailoring and Embroidery Photography Course Basics of Piano

ARIVAGAM (KNOWLEDGE CENTER)□

Arivagam provides learning and digital access □
environment for all. It includes Print Library □
(10000+ books), Digital Library (30000 + e□books), □
Internet Browsing Centre, Media Library (images and □
video) and Virtual Museum. □

Working Hours□

Weekdays□ 8:30 a.m. to 7:30 p.m.□

Saturdays□ 9:00 a.m. to 1:00 p.m.□

Holidays□ 9:00 a.m. to 1:00 p.m.□

Normal period of lending□ : 10 days□

Number of books for UG□ : 2□

Number of books for PG□ : 4□

Number of books for Ph.D□ : 6□

Photocopying□ : 1:30 p.m. to 3:30 p.m.□

While entering and leaving Arivagam, a student must □
register. Books, notebooks, files, purses, etc., may not
be taken into Arivagam by the members. Such materials
must be left at the property counter. Only sheets of
papers shall be taken inside. The Centre is not
responsible for any loss of property at the counter.
Laptops must always be with the owner and can not be
left at the property counter. Borrowed books must be
returned on the due date. All books must be returned
before the end of the academic year. □

- For books returned late, an overdue charge of ₹2 per book per day is collected. This charge will be raised to ₹3 per day after a week. □
- All materials overdue by more than two months or not returned is declared lost. The member concerned must replace the book within a week. □
- If not, the cost of the book shall be charged to the borrower at the current price. If the book is not in

IGNOU LEARNER SUPPORT CENTRE (25229)□

The Centre provides opportunities for the college □
students to take up additional study programmes along
with their regular studies from Indira Gandhi National
Open University (IGNOU). □

EDUCATION SCHOLARSHIP□

Students are assisted to avail every possible scholarship
from the Government of India and Tamilnadu. To help
the bright and hardworking students, numerous
scholarships such as Don Bosco Education Scholarship,
Fr Guezou Student Service Scholarship, Don Bosco
Education Merit Scholarship, IVDP Orphan and Semi□
orphan Scholarship are offered by the College. □

SPIRITUALITY CENTRE□

Christ the Redeemer Chapel is an architectural
landmark at Don Bosco, Yelagiri Hills. Its simplicity
evokes tranquility and the inner feeling for God's
presence. The chapel is open during college hours.
Students and staff of all faiths are welcome to a quiet
and prayerful time in the Chapel. The mortal remains of
Fr Francis Guezou SDB was laid to rest here on January
29th 2009. □

CANTEEN AND SAFE DRINKING WATER□

Reverse Osmosis (RO) treated drinking water plant □
donated by IVDP, Krishnagiri. A non□government
organization provides safe and healthy drinking water □
facility for all in the campus. Light refreshments are
available at **Carlos Café** for boys and **Laura Café** for
girls, the college canteens at reasonable rates. □

SPORTS AND GAMES□

Open playgrounds namely, basketball and volley ball
courts (for girls and boys separately) and a soccer □
playground provides apt environment for indoor and

Scholarship Name	Sanctioning Body	Eligibilities
<i>Pudhumai Penn</i> Scheme	District Social Welfare Officer (Tirupattur)	Those studied Tamil & English medium from class 6th to 12th Standard in government school).
Farmer's Scholarship	<i>Tashildhar</i> of Respective Region	Students of Farmers possessing Farmer's Social Welfare Security Scheme Card
Mason's Scholarship	Tamilnadu Unorganised Workers Welfare Board	Students of Masons possessing parent identity card issued by welfare board
Scholarship for Differently Abled	National Handicapped Finance and Development Corporation	Students with disabilities
Indira Gandhi Scholarship for Single Girl Child for P.G. Programme	U.G.C.	Single Girl Child

print, cost of similar book shall be charged. In addition, the member has to pay a service charge of ₹20. The said borrower is not allowed to use Arivagam till the sum is paid.

- After using books for reference in Arivagam, the books shall be left on the reading table. All books will be replaced in their proper place by the staff.
- All members must show the identity card (ID) to the duty staff, when requested. No one may bring non-members into Arivagam.
- No book is to be lent or taken out of the reference room. Only books from the stack room are lent to the members.
- Members shall take due care of books and library furniture. Any marking, underlining or annotating of books is strictly forbidden. A member who is held responsible for any damage/defacement of books or other library property has to compensate for the loss.
- Absolute silence is observed in Arivagam. Those who do not comply with, will not be allowed to use the facilities.
- Politeness, good order and cooperation are expected from all members to optimize the utilization of the centre.
- Interdepartmental books shall be returned within a month. In case, they are required by the concerned department, they may be recalled by the staff.

□

GUEZOU COMPUTING CENTRE (GCC)

Computing Centre has a strong foundation on recent technologies and provides adequate info structure for all practicals. Besides the regular course activities conducted by the Departments, GCC provides facilities for the students to maintain personal laptops and use them on need basis as per the stipulated norms of the college.

□

CAGLIERO MULTIMEDIA CENTRE

CMC is a centre to create, customize, and disseminate digital media contents for academics. CMC provides the capability for DBCY faculty and students to learn how technology and multimedia products can be included in lessons to motivate and support learning.

COMMUNICATIVE ENGLISH ACADEMY

It is an extension of the English Department with a dedicated team of language trainers. The intent is to develop communicative English skills among the students and thus prepare them for the global job market. The key functions of the Academy are: Theory Sessions, Lab Sessions, LSRW assessment, Language Card follow up, group discussions and Language Token processing.

BICS INFOTECH (BIIT AND BOSCO ITS)

BICS InfoTech, the professional education wing of the college, is the extension of the School of Computing. It conducts professional diploma courses to provide technical and/or professional skills to the students. Employability is the driving force for every programme of study. TechTalk is the flagship programme of BICS InfoTech conducted at DB Upskilling Centre at Nilavur.

Scholarship Name	Sanctioning Body	Eligibilities
National Merit Scholarship	Director of Collegiate Education (Chennai)	On merit basis
Post Matric Scholarship for SC/ST Hindus & Christians	District <i>A di Dravidar</i> Welfare Officer (Tirupattur)	Students of Scheduled Caste and Tribal (both Hindus and Christian Converts)
Merit Scholarship for SC/ST Securing above 1000 marks (<i>Cut-off to be fixed by Govt.</i>)	District <i>A di Dravidar</i> Welfare Officer (Tirupattur)	Students of SC/ST/SCC who scored more than 1000 marks in +2 and 60% and above in Degree and Postgraduate Degree Courses
Political Sufferers, Defense Personnel / Ex Service Men's Children Scholarship	Director of Collegiate Education (Chennai)	Children of defense service personnel
Scholarship to Children of Freedom Fighters	Director of Collegiate Education (Chennai)	Children of Freedom Fighters
National Loan Scholarship	District <i>A di Dravidar</i> Welfare Office, Tirupattur	Students of SC/ST, both Hindus and Christian Converts
Post Matric Scholarship for Minority Students (NSP)	Commissioner of Minority Welfare, Chennai	Students belonging to Minority Religion and Language

16. BOSCO VOLUNTEERS □ <i>Ready for any social service, at any time.</i>			
Animator	□ □ Mr. Sarathkumar □	Co Animator	□ □ Mr Srinath □
17. CITIZEN CONSUMER □ <i>To enable students understand fundamental rights of a citizen and make them realize and learn the fundamental duties of a good citizen.</i>			
Animator	□ □ Mrs Kiruthika □	Co Animator	□ □ Mr. Murugan G □
18. ROTARACT □ <i>Developing students and young professionals through nation-building, civic participation, and fellowship service.</i>			
Animator	□ □ Mrs. Jayamary A □	Co Animator	□ □ Ms. Jayashree S □
19. ELECTORAL LITERACY □ <i>A platform to engage students to sensitize them on their electoral rights and familiarize them with the electoral process.</i>			
Animator	□ □ Ms. Vasantharani □	Co Animator	□ □ Dr. Manivannan T □
20. SMALL SAVINGS □ <i>Small savings for all students.</i>			
Animator	□ □ Mrs. Shobana T □	Co Animator	□ □ Mr. Madhavan J P □
21. RED RIBBON □ <i>Empowerment of students to protect from HIV/AIDS and health hazards.</i>			
Animator	□ □ Ms. Melvin Sugunasekar □	Co Animator	□ □ Mr. Amit kumar Gupta □
22. YOUTH RED CROSS □ <i>A Protection of Health and Life, Service to the sick and suffering.</i> □			
Animator	□ □ Mr Paul Rajaiya □	Co Animator	□ □ Mr Daniel Christopher □
23. SPORTS □ <i>Encouraging participation and excellence in Sports and Games</i> □			
Animator	□ □ Mr. Ramkumar R □	Co Animator	□ □ Ms Julie Mattena □
24. PAATI THATHA □ <i>Empower the student community to love, care and support the elders.</i>			
Animator	□ □ Mrs Shyamala □	Co Animator	□ □ Mr. Ifran □

A student must involve in at least 160 hours of extension activities in a span of six semesters. The student's performance is evaluated by staff representatives along with the Head of the respective department on the following parameters. □

- 50% for active participation in Youth Club □ Activities. □
- 10% for exemplary awards/Certificates/Prizes. □
- 40% for participation in Village Reach Out Camp. □

The above activities are conducted outside the academic working hours. Every student is a member of one of the **youth clubs** of the college. Every student must also participate in the village Outreach Programme (**Bosco Outreach**) organized at the department level. A student may also involve in other extension activities initiated by the College. □

YOUTH CLUBS □

The college promotes twenty four clubs (groups) of global, national or local significance. Each Club upholds a dimension of life such as sports, social, voluntarism, spirituality, ecology, fine arts and likewise. Clubs facilitate the integral formation of the students. Clubs organize programmes in the neighborhood as department extension activity. Each Club has a staff representative as animator. The vision, mission and goal setting of the clubs are revisited every year, guided by the animators. □

Methodology for Club Meetings □

- Begin with an **open sharing** among members, of their life experience. This should be based on the vision and objectives of the Club. □
- **Examine the sharing** in the light of time tested □ principles and laws of the society and nature. □
- **Go beyond** the immediate causes and motives which pretend to justify certain injustices. □
- Take **strong decisions** which include programs and activities which members try to live out as individuals and collectively. This brings out the desired change both among members and in the wider society. □

Spiritual			
01. GANDHI PEACE			
<i>Building a World of Peace and Harmony.</i>			
Animator	Ms. Angela Christy	Co-Animator	Ms. Keerthana Devi
02. NEWMAN			
<i>Biblical Study Forum for the Young in the Sacred Scripture.</i>			
Animator	Mr. Shinoj Robert R	Co-Animator	Ms. Dally Evangeline
Cultural			
03. BOSCO FINE ARTS			
<i>Increasing opportunities for all people to participate in and understand arts.</i>			
Animator	Mr. Rufus Dayasagan	Co-Animator	Ms. Riya
04. BOSCO THEATRE			
<i>A stimulating learning environment where all students and community members work to their fullest potential, understand more about drama.</i>			
Animator	Dr. Latha T	Co-Animator	Mr. Balachander
05. DB MUSIC			
<i>Inspire, educate and develop musical art among students.</i>			
Animator	Mr. John Benetic G	Co-Animator	Fr. Charles Grace SDB
06. CREATIVE WRITING			
<i>A welcoming community of creative writers.</i>			
Animator	Ms. Habeeba	Co-Animator	Ms. Gopika B
07. LITERACY			
<i>Enthuse the art of reading with passion.</i>			
Animator	Ms. Rajalakshmi T	Co-Animator	Ms. Nafiya Naaz N

Communication			
08. DIGITAL ARTS			
<i>Encourages students in creative digital arts.</i>			
Animator	Ms. Angel Mary	Co-Animator	Ms. Poovarasi S
09. MEDIA FORUM			
<i>Forum to develop future leaders in the media and entertainment industry.</i>			
Animator	Mr. Arul Rosario	Co-Animator	Mr. Saravanan T
Environment and Animal Welfare			
10. GREEN HILLS			
<i>Developing a clean and green environment on campus and on the Hills.</i>			
Animator	Mr. Stephen Dominic Luker	Co-Animator	Mr. Jayabalan M
11. BLUE CROSS			
<i>Protect and create awareness about domestic and wild animals.</i>			
Animator	Mr. Sriram B	Co-Animator	Mr. Jayabalan M
12. CLEAN HILLS			
<i>Developing a clean environment on campus and surroundings.</i>			
Animator	Mr. Vijayakumar	Co-Animator	Mr. Jayabalan M
13. AYUSH			
<i>Promoting the significance of herbal plants.</i>			
Animator	Dr. Divyakumari	Co-Animator	Mr. Jayabalan M
14. MIYAWAKI			
<i>Promoting awareness of dense forests.</i>			
Animator	Mr. Agilarasan K	Co-Animator	Mr. Jayabalan M
Social			
15. ALL INDIA CATHOLIC UNIVERSITY FEDERATION (AICUF)			
<i>A movement with a vision for a new and just society.</i>			
Animator	Mr. Joshua L	Co-Animator	Ms. Mari Abisha Rani